

**Tully Central Schools
Board of Education – Special Meeting
Tully High School – Jr. Sr. High School Library
May 7, 2015 – 6:00 pm**

BUDGET PUBLIC HEARING

The President of the Board of Education calls the public hearing to order in the junior senior high school library.

A G E N D A

The President of the Board of Education calls the regular meeting to order in the junior senior high school library.

CALL MEETING TO ORDER

1. Pledge of Allegiance
2. Approve Agenda
 - Agenda Changes – Superintendent
 - Approve Agenda

MINUTES

3. Approve Minutes of Previous Meeting –
April 20, 2015 – (Attachment – Item 1)

RECOGNITIONS AND VISITORS

4. Staff and Student Recognitions - None
5. Visitors are recognized and welcomed

PRESENTATIONS – DISCUSSION/ACTION

6. 2015-2016 BOE meeting dates
7. Capital Project update
8. FFA National Convention Trip Proposal – Louisville, KY – October 26-31, 2015
(Attachment – Item 2)

9. School Budget Presentations

May 11 – Meet BOE Candidates Night, Sponsored by and held at
Tully Free Library, State Street, Tully – 6:30 pm

May 11 – Town of Preble, Municipal Building, Preble Road, Preble – 8:00 pm

May 13 – Town of Tully, Municipal Building, Meetinghouse Road, Tully – 7:30 pm

10. Reports:

- Superintendent Report
- Cabinet Reports
- Board Reports
- Student Government Report

FINANCIAL ITEMS

11. Financial Items – None

POLICIES

12. Policies – None

OLD BUSINESS

13. None

PERSONNEL

14. Approval: It is recommended that Zachary Chawgo be appointed probationary to the non-competitive class position of Maintenance Worker with an effective date of May 11, 2015 per the Memorandum of Agreement. (Attachment – Item 3) This appointment is per the terms of Collective Bargaining Agreement between the Tully Central School District and Teamsters Local 317 from July 1, 2014 through June 30, 2017.

15. Approval: It is recommended that Catherine Martin be appointed to the position of day to day substitute Elementary Teacher Grade 4 with an anticipated effective date of May 26, 2015 for the remainder of the 2014-2015 school year. (Attachment – Item 4) Ms. Martin has the following provisional teaching certificates with NYSED:

- Childhood Education (Grades 1-6), anticipated May, 2015
- Students with Disabilities (Grades 1-6), anticipated May, 2015

This appointment is per the terms of the 2012-2015 Tully Teachers' Association agreement.

16. Approval: It is recommended that Cailin Downey be approved as a substitute for the following:

- Substitute Cleaner
- Substitute Food Service Helper
- Substitute Bus Monitor
- Substitute Library Aide

NEW BUSINESS

17. Approval: It is recommended that the three year service contract commencing on or about July 15, 2015 with OCM BOCES for the Regional Information Center to provide services being but not limited to classroom technology and library automation and other instructional technologies in CoSer 562 and/or CoSer 620 be approved. (Attachment – Item 5)

MEETING AND DATES – as provided by Cabinet

May 4-8	-	National Teacher Appreciation Week
May 19	-	School budget vote – elem conference room – 6:00 am – 9:00 pm BOE meeting – 6:00 pm
May 25	-	Memorial Day – schools closed

ROUND TABLE

Public comment

EXECUTIVE SESSION

The Board may adjourn into executive session for the discussion of specific negotiations and specific personnel.

Return from executive session

ADJOURNMENT

**Tully Central Schools
Board of Education – Regular Meeting
Tully High School – Junior Senior High School Library
April 20, 2015 – 6:00 pm**

Draft for BOE

MINUTES

The President of the Board of Education at 6:00 pm to called the regular meeting to order in the junior senior high school library.

CALL MEETING TO ORDER

1. Pledge of Allegiance

MEMBERS PRESENT

Mr. James Bertolo, Vice President
Mrs. Denise Cardamone
Mr. Jan Kublick
Mr. Steven Pierce
Mr. Ken Steiger, President
Mr. Dan Twentyman
Mr. Bradley Phelps, Student Ex Officio member

MEMBERS ABSENT

Mr. Mark Drumm

ADMINISTRATIVE STAFF PRESENT

Mr. Robert J. Hughes, Superintendent
Mr. Bradley Corbin, School Business Administrator
Mrs. Debora M. Cox, K-6 Principal
Mrs. Cristy Bobbett, Director of Special Education, K-6 Assistant Principal
Mrs. Mary Ann Murphy, 7-12 Principal
Mr. Paul Schiener, 7-12 Assistant Principal

OTHERS PRESENT

Mrs. Mary D. Fisher, District Clerk

2. Motion by Mrs. Cardamone seconded by Mr. Bertolo to approve the agenda. Vote 6-0. Motion carried.

- Agenda Changes – Superintendent – None
- Approve Agenda

MINUTES

3. Motion by Mrs. Cardamone seconded by Mr. Pierce to approve the minutes of the previous meeting – April 13, 2015 – (Attachment – Item 1) Vote 6-0. Motion carried.

RECOGNITIONS AND VISITORS

4. Staff and Student Recognitions - None

5. The following visitors were recognized and welcomed: Suzanne Hardy, Lisa O'Neill, Cheryl Paccia and Jim Paccia.

PRESENTATIONS – DISCUSSION/ACTION

6. BOE special meeting – May 4, 2015 – 7:30 am – OCM BOCES BOE member vote

7. 2015-2016 BOE meeting dates. It was the consensus of the Board to hold two meetings per month with specific agenda items at each Board meeting. Options were discussed including a change in meeting days. Mr. Hughes will provide two different options to be reviewed at the May 7, 2015 Board meeting.

8. 2015 Capital Project calendar – Mr. Hughes reviewed the dates.

9. Opt Out of Testing – Mr. Hughes reported on the current and anticipated percentages of opt outs for Tully.

10. Special Board Meeting – May 7, 2015. The budget public hearing starts at 6:00 pm. The special Board meeting will immediately follow the public hearing. Both will be held in the junior senior high school library.

11. Reports:

- Superintendent Report – Mr. Hughes provided an update on APPR awareness.
- Cabinet Reports – Mrs. Cox reported on incoming Kindergarten students. She will be contacting families and preschool agencies and registration is scheduled for June.
- Board Reports – Mrs. Cardamone noted she attended the Barnes and Noble's teacher of the year recognizing Karrie Frey. She noted Mr. Hughes and Mrs. Murphy also attended the event. She reported the audit committee had met last week and will meet again on June 3.
- Student Government Report

FINANCIAL ITEMS

Motion by Mr. Kublick seconded by Mrs. Cardamone to approve financial items numbered 12 and 13 by consent, subject to audit. Vote 6-0. Motion carried.

12. Financial Reports: Treasurer's Reports, Extra Classroom Reports and Revenue Budget Status Reports:

- March 2015 – (Attachment – Item 2)

13. Claims: Payments:

- March 2015 (Attachment – Item 3)

POLICIES

14. Policies – None. It was noted there would be a policy committee meeting on April 28, 2015.

OLD BUSINESS

15. None

PERSONNEL

16. Motion by Mrs. Cardamone seconded by Mr. Twentyman that the following substitute lists be approved:

- Substitute Teacher – Non-Certified
- Substitute Teacher Aide

(Attachment – Item 4)

Vote 6-0. Motion carried.

NEW BUSINESS

Motion by Mr. Kublick seconded by Mr. Twentyman to approve new business items numbered 17-24 by consent. Vote 6-0. Motion carried.

17. Approved the CSE Placement Recommendations.

18. Approved the FFA National Convention trip to SUNY Morrisville from May 14-16, 2015.

19. Approved the attached resolution with BOCES for an administrative budget for 2015-2016. (Attachment – Item 5)

20. Approved one vote each be cast in the annual election of Members of the Board of Cooperative Education Services to be held on April 20, 2015 for the three-year term of office of July 1, 2015 – June 30, 2018 and the district clerk is authorized to sign the certification.

- Wayne Brownson
- William Pedrick
- Maryam Wasmund
- V. Ann Wright

(Attachment – Item 6)

21. Approved the individuals listed on the attachment as election inspectors, election registrars and voting machine setup-repair for the May 19, 2015 budget. (Attachment – Item 7)

22. Approved the recommendation that proposition #I at the annual budget vote on May 19, 2015 be worded as follows:

PROPOSITION I – 2015-2016 PROPOSED BUDGET

Shall the Board of Education of the Tully Central School District be authorized to expend the sum of \$19,692,212 as General Fund appropriations for the school year 2015-2016 and levy the necessary tax therefor?

23. Approved the recommendation that proposition #II at the annual budget vote on May 19, 2015 be worded as follows:

PROPOSITION II – VEHICLE LEASE

Shall the Board of Education lease, finance (4) 66 passenger school buses and (1) 24 passenger bus with wheel chair lift at an estimated cost not to exceed \$390,000, including necessary furnishings, fixtures and equipment and all other necessary costs incidental thereto and to expend a total sum not to exceed \$390,000, which is estimated to be the total maximum cost thereof, and levy a tax which is hereby voted for the foregoing in the amount of \$390,000, which shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds, notes or installment purchase contracts are hereby authorized to be issued or executed at one time, or from time to time, in the principal amount not to exceed \$390,000, and a tax is hereby voted to pay the interest on such obligations when due?

24. Approved the recommendation that proposition #III at the annual budget vote on May 19, 2015 be worded as follows:

PROPOSITION III- LIBRARY TAX

For the purpose of funding the Tully Free Library, shall the sum of one hundred fifty-eight thousand three hundred and seven dollars (\$158,307) be raised by annual levy of a tax upon the taxable real property within the Tully Central School District?

MEETING AND DATES – as provided by Cabinet

- May 4 - BOE special meeting in Supt office – 7:30 am
Re: OCM BOCES Board Candidate special election
- May 4-8 - National Teacher Appreciation Week
- May 7 - Budget hearing 6:00 pm – high school library
- Special Board meeting immediately following budget hearing
- May 19 - School budget vote – elem conference room – 6:00 am – 9:00 pm
BOE meeting – 6:00 pm
- May 25 - Memorial Day – schools closed

ROUND TABLE

Public comment

Mr. Paccia thanked the BOE members, administrators and staff for all their hard work.

EXECUTIVE SESSION

Motion by Mr. Bertolo seconded by Mr. Kublick at 7:00 pm to adjourn into executive session for the discussion of specific negotiations and specific personnel. Vote 6-0. Motion carried.

Attendees: Mr. Hughes and Mr. Corbin

Mr. Corbin exited at 8:05 pm.

Motion by Mr. Kublick seconded by Mr. Twentyman at 8:40 pm to return from executive session. Vote 6-0. Motion carried.

ADJOURNMENT

Motion by Mr. Bertolo seconded by Mrs. Cardamone at 8:41 pm to adjourn. Vote 6-0. Motion carried.

Overnight Field Trip Request

All overnight field trip proposals must be submitted to the Principal far enough in advance to permit review of trip components by the Principal, Superintendent, and Board of Education before any planning or fund raising for the trip (usually 3 to 6 months).

All overnight field trips must be educationally sound and considered an important ingredient in the instructional program or approved co-curricular or athletic activities of the school. The advantages of the trip must outweigh the disadvantages associated with students missing regularly scheduled classes, costs of the travel and lodging, health and/or safety concerns, need for continuous supervision of the students, etc.

More information is available in Board Policy 8461.

Complete the following and submit to Building Principal.

Name of Trip: 88th National FFA Convention 2015

Destination: Louisville, KY

Supervisor/Title: Derek Hill, FFA Advisor

Educational Purpose: In anticipation of our student's success at the New York State Fair competing in Career Development Events (CDE's) this summer we hope to be competing in at least one event at National Convention. The FFA CDE's are now aligned with NYS Common Core Standards as a way to help reinforce what students are learning in class. The National FFA Convention will be held in Louisville, KY during the week of October 26- October 31 (addresses BOE policy 8461). Students will not only be able to compete, but participate in National discussions about current agricultural issues at each session. Some examples of past educational tours that students have had the opportunity to experience are Lackawanna Coal Mine Tour, Herr's Foods, Harper's Ferry National Historical Park, Cabela's Wheeling Store, Subaru of Indiana Automotive (SIA), Dow AgroSciences LLC, National FFA Headquarters, and the Indianapolis Motor Speedway. There is a draft itinerary attached for this year's trip. Not only are there great educational tours, but even better leadership workshops for the students to attend as well. Students can also attend a Career Expo and listen to industry spokesmen, such as representatives from one of the major agriculture companies or from one of the hundreds of colleges there. This is an excellent supplement to the "College and Career Ready" educational component of the NYS Common Core Standards. This meets the following CDOS Standards as well, standards 1 (Career Development), 2 (Integrated Learning), 3a (Universal Foundation Skills), and 3b (Career Majors) (address BOE policy 8461).

Impact on School: Students will miss 5 days of school.

Duration: October 26-October 31, 2015

Accommodations:

Hampton Inn Fremont
271 W. State Road 120
Fremont, IN, 46737
1-260-495-9770

Hampton Inn Seymour
247 N. Sandy Creek Drive
Seymour, IN, 47274
1-812-523-2409

The third hotel is not finalized because I have to go through the National FFA housing block this year, so they will tell us what hotel we are staying at.

Accommodations arrangements: There will be 4 students per room, 4 girls in a room and 4 boys in a room. Students will room with students from other schools.

Transportation (indicate method and all costs below):

1. School bus costs – NA
2. School vehicle costs –NA
3. Charter bus costs – Covered Wagon Bus Service. We will be traveling on a 56 passenger bus. The cost of the bus will be \$8200.00 or about \$152 per person.
4. Other - NA

Itinerary: Please see attached draft itinerary.

Costs: Part of the cost will be covered by the Tully FFA Chapter and the rest by the individual student.

1. Substitute teacher (5 days X \$88 = \$440)-Cost to Tully School District
2. Registration: \$50 per student/adult
3. Hotel – I am estimating the cost for the hotel rooms to be around \$208 per person.
4. Meals – We stop at different locations to eat, usually what is near our hotel. Students will need money for lunch and dinner. I would estimate students should plan on spending between \$25-\$30 per day on meals. Total estimate is between \$160 and \$180.

5. Personal – Students should bring extra money if they want to purchase snacks or any souvenirs.
6. Other - Estimated Cost for advisor is \$550. We are requesting that Tully Central School pay for this. This was part of my approved budget for this year.

Cancellation insurance: Students have the option of purchasing trip cancellation insurance from Allianz Global Assistance for about \$21 that will cover the cost of the trip being cancelled.

District 7 National FFA Convention Trip

October 26th – October 31, 2015



The purpose of this document is to provide an overview of the anticipated events which will occur within the scope of the 2015 National FFA Convention Tour and to inform you of the cost. Throughout the summer, be sure to check www.ffa.org for updates pertaining to motivational speakers, leadership development opportunities, and special events.

Draft Schedule: **(This is subject to change)**

Monday:

7am-Depart from Tully High School

Noon-Lunch outside Cleveland, OH

2pm- Lincoln Electric Tour
22801 St. Clair Avenue
Cleveland, OH 44117

Automation Division and hands on VRTEX 360 Demonstration

This is an opportunity to see how the professionals get the job done. Not only will you get to see how their automation division works but you will have the opportunity to put your skills to the test by using their virtual welder!

6pm- Dinner

9pm- Arrive at Hotel
-Hampton Inn Fremont
271 W. State Road 120
Fremont, IN, 46737
1-260-495-9770

11pm-Room Checks/Lights Out

Tuesday:

6:30am- Breakfast at Hotel

7:30am- Depart from Hotel

10am-Noon- Museum of Science and Industry in Chicago
5700 S. Lake Shore Drive
Chicago, IL 60637

Spark your imagination and indulge your curiosity in the Museum's engaging exhibits. From the beloved Coal Mine to the latest temporary exhibit, you'll be exposed to bold science and interactive learning experiences in an eye-opening, awe-inspiring environment.

Noon-Lunch (Maybe at the Museum or on our way to the next destination)

2pm-5pm- Fair Oaks Farm

856 N 600 E

Fair Oaks, IN 47943

Fair Oaks Farms is an escape to the country with acres of great outdoor fun, food and learning where you can explore family farms and reconnect with nature, animals and our planet. Fair Oaks Farms offers experiences that you couldn't imagine and you'll never forget!

6pm- Dinner

9:00pm- Check into Hotel

-Hampton Inn Seymour

247 N. Sandy Creek Drive

Seymour, IN, 47274

1-812-523-2409

11pm- Room Checks/Lights Out

Wednesday:

7am-Breakfast at Hotel

8am-Depart from Hotel

9am- Arrive at Kentucky Exposition Center

937 Phillips Lane

Louisville, KY 40209

TBA- Activities (tours, career fair, CDE's, sessions, lunch, etc.)

9:30pm- National FFA Concert at Yum Center

(1 Arena Plaza Louisville, KY 40202)

Midnight- Arrive at Hotel, Room Checks/Lights Out

We are booking rooms through the National FFA housing block this year, so we have to wait to see what hotel we will be staying at.

Thursday:

7am- Breakfast at Hotel

8am- Depart Hotel

10am- Possible Tour time (TBD, once nationals has this information available)

Noon- Lunch in Louisville

1pm-6pm- Arrive at Convention Site: Convention activities (Workshops, Career Expo, Hall of States, Talent Shows, Sessions, etc.)

6pm- Dinner at Convention Site

7pm-Rodeo?

9pm-Return to the hotel
11pm-Room Checks/Lights Out

Friday:

8:30am- Breakfast at hotel
10am- Possible Tour Time (TBD, once nationals has this information available)
Noon- Lunch
1pm-5pm- Arrive at Convention Site: Convention activities (Workshops, Career Expo, Hall of States, Talent Shows, Sessions, etc.)
5pm- Dinner
9pm- Return to hotel
11pm- Room Checks/Lights Out

Saturday:

7am- Breakfast at hotel
8am- Depart for Convention
9am/10am- *American Degree Ceremony or Depart for home?*
~Noon- Depart for Tully, NY
Midnight/1am- Arrive in Tully, NY

Payment Schedule:

- May 27th, 2015** Chapters to submit a reservation fee of \$50.00 per seat. This will guarantee your minimum number of seats for your chapter. **A tentative list of student names is required in order to submit the housing request to National FFA.** This will be a first-come, first-reserved procedure. Please make checks payable to Tully FFA.
- ASAP/Sept. 14th** \$200 minimum payment due. Names of participants must be submitted at this time.
- ASAP/Sept. 28th** All final payments due. No refunds will be granted after this date, although substitutions can be made.

All Checks should be made payable to Tully FFA.

Please direct payments to:

Derek Hill, FFA Advisor

Tully FFA

20 State Street

Tully, NY 13159

Contact: dhill@tullyschools.org

(315) 696-6235 (school) or (716) 353-1271 (cell)

Costs per Student:

Total estimated cost per person based on 54 seats being reserved on the bus and quad-occupancy: \$525.00 (If we only have 50 seats reserved the cost will go up \$10)

Double-Occupancy estimated cost for adults only: \$525.00

(This includes: Bus, Hotel Rooms, Breakfast, Registration, Tours, and Concert. Students are responsible for meals and souvenirs)

Must have final payment by 9/28/15

MEMORANDUM OF AGREEMENT
between
TEAMSTERS LOCAL 317
and the
SUPERINTENDENT of SCHOOLS

This memorandum sets forth the Agreement between the Teamsters Local 317, hereinafter the “Union” and the Superintendent of the Tully Central School District, hereinafter the “Superintendent”, relative to the appointment of Zachary Chawgo, to the position of Maintenance Worker.

WHEREAS, the Teamsters Local 317 has been organized and recognized as a collective bargaining unit in the District; and,

WHEREAS, the Union and the District negotiated a Collective Bargaining Agreement (“CBA”) dated July 1, 2014 – June 30, 2017, outlining the terms and conditions of employment; and,

WHEREAS, all parties agree that Zachary Chawgo should be appointed to a position of Maintenance Worker,

WHEREAS, the starting wage for a Maintenance Worker of \$11.62/hour is not reflective of an appropriate starting wage given Zachary Chawgo’s experience,

NOW THEREFORE, the Union and the Superintendent agree to the following:

- 1) Zachary Chawgo will be appointed effective May 11, 2015, into the position Maintenance Worker at the starting rate of \$13.50/hour, by the Tully Central School Board of Education, at the BOE meeting scheduled for May 7, 2015.

FURTHERMORE, the parties agree as follows:

1. The District and the Union reserve the right to negotiate these rates at the term of the Collective Bargaining Agreement (“CBA”) dated July 1, 2014 – June 30, 2017.
2. This is a one-time exception to the starting wage for a Maintenance Worker, given Zachary Chawgo’s experience, and is not intended to create a practice or precedence.

IN WITNESS WHEREOF, the parties have signed this **MEMORANDUM OF AGREEMENT** as of the ____ day of _____, 2015.

For the Union

For the District

Name/Title

Date

Name/Title

Date

Signature

Signature



**TULLY CENTRAL SCHOOL DISTRICT
INSTRUCTIONAL RECOMMENDATION FOR APPOINTMENT**

NAME: Catherine Martin DATE: 4/23/15
 POSITION: Teacher Substitute BUILDING: TES
 POSITION VACATED BY: Erika Baritell REASON: maternity leave of absence
 DATE POSITION POSTED: April, 2015
 TYPE OF APPOINTMENT: day to day sub TYPE OF CERTIFICATE: Bachelor of Arts
 ANTICIPATED START DATE: 5/25/15 PROJECTED TENURE DATE: NA
 DEGREE: Childhood Education 1-6, Students With Disabilities 1-6 MASTERS: YES NO (Verification Needed)
 GRADUATE HOURS: NA (Verification Needed) **» NOTE: For TTA Grad Credit Hours capped by contract**

BASE SALARY: \$ _____	MASTERS: \$ _____	CREDIT HRS: \$ _____
YRS EXPERIENCE CREDITED: _____	EXPERIENCE CREDIT: \$ _____	OTHER: _____
(Verification Needed)		

RECOMMENDED SALARY: \$ _____

She will be in the position for the remainder of the year, but will receive the daily substitute rate because she will not be in attendance for 30 days.

COMMENTS: _____

NOTE

When you have chosen your candidate, please complete this form and forward it to the DISTRICT OFFICE.

Attach application and any other pertinent information.

Prudy R. Co Paul J. Hoffman Debra M. Co
 School Business Administrator Superintendent of Schools Administrator's Signature

COMPLETION BY DISTRICT OFFICE AFTER BOARD APPOINTMENT		
Social Security Number: _____	NYS Retirement Number: _____	
Board Approval Date: _____	Budget Code: _____	
Number of Sick Days: _____	Family Days: _____	Personal Days: _____
Business Administrator: _____	Date: _____	
Superintendent Approval: _____	Date: _____	

RESOLUTION OF THE BOARD OF EDUCATION FOR THE
TULLY CENTRAL SCHOOL DISTRICT

WHEREAS, the Board of Education of the Tully Central School District desires to enter into up to a three year service contract with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereafter referred to as OCM BOCES) in order for the Regional Information Center (RIC) to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being but not limited to classroom technology and library automation and other instructional technologies in CoSer 562 and/or Co-Ser 620.

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the above School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District not to exceed in total over the life of this agreement the estimated principal amount not to exceed \$78,000.00 plus related borrowing fees incurred by the OCM BOCES on behalf of the school district, plus yearly Regional Information Center support during the term of this contract. This amount may be amended with the approval of both parties. Payments will be made as part of a regular annual BOCES contract for services. Further, this contract will be finalized by the Superintendent of the school district and is subject to the approval of the Commissioner of Education for both this multi-year service agreement and the OCM BOCES Installment Purchase contract which will be entered into on behalf of the school district at its request. This contract will be for a maximum period of three years commencing on or about July 15, 2015.

CERTIFICATION OF DISTRICT CLERK

I, _____, District Clerk of the _____ School District, hereby certify that the attached resolution was adopted by the required majority of the Board of Education at its meeting held on _____, 20____.

Date: _____
_____ District Clerk

Note: Please return this completed resolution by fax (315) 431-8444 to the attention of Deborah Ayers, OCM BOCES.