

**Tully Central Schools  
Board of Education – Special Meeting  
Tully High School – Conference Room  
January 11, 2010 – 6:00 pm**

**Draft for BOE**

**MINUTES**

The Vice President of the Board of Education called the meeting to order at 6:00 pm.

**CALL MEETING TO ORDER**

1. Pledge of Allegiance.
2. Motion by Mr. Burgett seconded by Mr. Drumm to approve the agenda. Vote 5-0. Motion carried.
  - Agenda Changes – Superintendent. Mr. Pritts noted the following changes:  
Item number 17 deleted as the person is no longer interested in the position.  
Items numbered 15 and 16 tabled to executive session for further discussion.  
Item number 12 one name is being pulled from the substitute list, Adam Miller.  
Item number 27 new business item. The helmet no longer meets the necessary criteria.  
It is going to be shared by Tully Emergency Medical Services (EMS) and TLC EMS for training related to football injuries.  
Item 13. Mr. Burgett noted he would request the Board add the acceptance of this resignation with regret.
  - Approve Agenda

**MINUTES**

3. Motion by Mr. Steiger seconded by Mr. Burgett to approve the minutes of the previous meeting(s) –
  - December 14, 2009 (Attachment – Item 1)
  - December 21, 2009 (Attachment – Item 2)Vote 5-0. Motion carried.

**MEMBERS PRESENT**

Mr. Dan Twentyman  
Mr. James Bertolo  
Mr. John Burgett  
Mr. Mark Drumm  
Mr. Jan Kublick – arrived at 6:09 pm  
Mr. Ken Steiger  
Mr. Blaise Knapp, Student Ex Officio member

**MEMBERS ABSENT**

Mrs. Maureen Brophy

## **ADMINISTRATIVE STAFF PRESENT**

Mr. Kraig D. Pritts, Superintendent  
Ms. Tiffany Nesbitt, Business Administrator  
Mrs. Kimberly O'Brien, K-6 Principal  
Mrs. Debora M. Cox, Director of Special Education / K-6 Assistant Principal  
Mr. Mary Ann Murphy, Interim 7-12 Principal  
Mrs. Darlene Walowsky, Interim 7-12 Assistant Principal

## **OTHERS PRESENT**

Mrs. Mary D. Fisher, District Clerk

## **RECOGNITIONS AND VISITORS**

4. Staff and Student Recognitions. Student Larry Hayes was recognized. He is working on his merit badge for citizenship.

5. The following visitors were recognized and welcomed: Suzanne Hardy, Cathy Burgett, Rebecca Harris, Larry Hayes (father) and Larry Hayes (son), Denise Cardamone and Betsy Shahan.

Mr. Twentyman opened the meeting to visitor comments. No comments were made.

## **PRESENTATIONS – DISCUSSION/ACTION**

6. General Budget Discussion – Mr. Pritts and Ms. Nesbitt (Attachment – Item 19). Mr. Pritts and Ms. Nesbitt made an in depth PowerPoint presentation. This presentation can be found on the school website.

A Board member requested a report be provided at the audit committee of January 15 regarding outstanding debt service bonds and a schedule of pay off dates.

Mr. Pritts noted the Board could expect a formal pre k proposal presentation at the next Board meeting.

A discussion was held regarding charging for-profit organizations for facility and grounds use. Mr. Pritts noted Tully does not currently charge these organizations to use our facilities. From a survey of schools in our BOCES only one other permits for-profits to use the facilities and they have a schedule of rates. It is something we can look at as we move through the process.

A Board member suggested we consider a second Board meeting in March. Mr. Pritts noted we will monitor the need for a second meeting in March.

The overview included state and federal reductions this year and next that will affect programs fully funded from those sources. A request was made for a list of those programs and services that would have to fall under the local budget if they were continued. There was also discussion about modifying the amount of exterior lights remaining lit overnight. Ms. Nesbitt responded that she will investigate this with her staff.

7. Special Education Report Q & A – Mrs. Cox (Attachment – Item 3). Mrs. Cox presented an in depth Special Education report. Mrs. Cox noted the entire report can be found on the school website.

#### 8. Cabinet and Board Comments

- Cabinet
  - Superintendent
  - Other

Mileage: Ms. Nesbitt reported on the agenda items regarding the request for the mileage rate to be changed from \$0.55 to \$0.50. In the future, the Board will establish the mileage rate at the reorganization meeting as the current IRS rate. This will save having additional agenda items when there are midyear changes in IRS mileage rates. The IRS rates are generally updated each January 1 and July 1.

Elementary: Mrs. O’Brien reported that Ms. Marchand and Mr. Wilson once again were awarded a grant for \$800 to be used for a fourth grade field trip to visit the Spafford Schoolhouse.

- Board
  - Student Government: Mr. Knapp noted student council has set a date for the snowball dance and are also continuing their work on the student government constitution. The first draft of the constitution has been completed.
  - Sports teams: A Board member inquired as to whether or not teams could travel to other schools in a different class. Mrs. Murphy will request information from Mr. McClure on that process.
  - Committees

Athletic Council: No report.

Audit Committee: Mr. Bertolo reported the audit committee will meet January 15.

Facilities Committee: Mr. Drumm reported the committee has not met. He noted the building project is near completion and he has received the punch list from the construction manager. Mr. Pritts credited Mr. Drumm for the time he devoted to the project. Mr. Drumm discussed the waste oil heater and Mr. Pritts noted there would be an inspection on January 13. On behalf of the Board, Mr. Steiger also thanked Mr. Drumm for all his help on the building project.

Goals Committee: No report.

Legislative Mr. Steiger provided some information on the Onondaga County sales tax issue. Mr. Steiger reminded the Board of the Central New York School Board Association (CNYSBA) upcoming legislative breakfast on February 6 at West Genesee High School. Mr. Steiger also noted the CNYSBA Legislative breakfast at Homer High School will be held on January 30. Mr. Steiger stated the local Public Advocacy Committee will meet sometime this month.

- Other

### **FINANCIAL ITEMS**

9. Financial Reports – none

### **POLICIES**

10. Policies – none

## **OLD BUSINESS**

11. Old business – none

## **PERSONNEL**

Motion by Mr. Drumm seconded by Mr. Burgett to approve items numbered 12-14 by consent. Vote 6-0. Motion carried.

12. Approved that the following substitute lists with the deletion of Mr. Adam Miller, per Mr. Miller's request:

- Substitute Teacher – Certified and Non-Certified
- Substitute Teaching Assistant – Certified and Non-Certified  
(Attachment – Item 4)

13. Accepted the resignation with regret of Linda Cobler as library media aide in the high school effective July 1, 2010. (Attachment – Item 5)

14. Accepted the resignation of Josie Hares as cleaner effective January 1, 2010. (Attachment – Item 6)

Item 15 tabled to executive session:

15. Acceptance: It is recommended that the resignation of Patricia Hamilton as teacher aide be accepted effective January 4, 2010. (Attachment – Item 7)

Item 16 tabled to executive session:

16. Approval: It is recommended that Patricia Hamilton be appointed to the position of teaching assistant, effective January 4, 2010, a probationary appointment with an anticipated tenure date of January 1, 2013. Ms. Hamilton has a Teaching Certificate Level 1 effective February 1, 2008 with an expiration date of January 31, 2011. (Attachment – Item 8) This appointment is per the terms of the 2007-2010 Tully Teachers' Association contract.

Item 17 pulled from agenda:

17. Approval: It is recommended that Alice Hayes be appointed to the position of labor class title of teacher aide, effective January 12, 2010. (Attachment – Item 9) This appointment is per the terms of the Employee Handbook for Support Staff effective 07/01/06 – 06/30/08.

## **NEW BUSINESS**

Motion by Mr. Drumm seconded by Mr. Burgett to approve items numbered 18-27 by consent. Vote 6-0. Motion carried.

18. Approved the CSE Placement recommendations. (Attachment – Item 10)

19. Approved the attached listing of volunteers to serve as volunteers in the high school. (Attachment – Item 11)

20. Approved that the reimbursement rate for mileage be set at \$0.50 per mile with a retroactive effective date of January 1, 2010 per IRS standard mileage rates. (Attachment – Item 12)

21. Approved Amendment Number 4, regarding the mileage reimbursement rate be reimbursed at the IRS business deduction rate, to the Employment Agreement between the Tully Central School District and Kraig D. Pritts with a retroactive effective date of January 1, 2010 and the President of the Board of Education and the Superintendent of Schools are authorized to sign the amendment. (Attachment – Item 13)
22. Approved Amendment Number 1, regarding the mileage reimbursement rate be reimbursed at the IRS business deduction rate, to the Employment Agreement between the Superintendent of Schools and the School Business Administrator with a retroactive effective date of January 1, 2010 and the Superintendent of Schools and the School Business Administrator are authorized to sign the amendment. (Attachment – Item 14)
23. Approved the Memorandum of Agreement, regarding the mileage reimbursement rate be reimbursed at the IRS business deduction rate, between the Tully Central School District Administrators’ Association and the Superintendent of Schools with a retroactive effective date of January 1, 2010 and a representative of the District Administrators and the Superintendent of Schools are authorized to sign the agreement. (Attachment – Item 15)
24. Approved the attached change order, HVAC 012 for contractor King & King Mechanical, Inc. in the amount of \$12,554.00 and the Superintendent of Schools is authorized to sign the change order. (Attachment – Item 16)
25. Approved the agreement for health and welfare services between the Syracuse City School District and the Tully Central School District from September 1, 2008 – June 20, 2009 and the Superintendent of Schools, President of the Board of Education and the District Clerk are authorized to sign the agreement. (Attachment – Item 17)
26. Approved the American Red Cross Survey Agreement and the Superintendent of Schools is authorized to sign the agreement. (Attachment – Item 18)
27. Approved a football helmet as a surplus item and the business administrator is authorized to dispose of the item by the best available method at her discretion.

**MEETING AND DATES – as provided by Cabinet**

- |                 |   |
|-----------------|---|
| January 15-16 - | Senior High All County Festival                 |
| January 18 -    | Dr. Martin Luther King Jr. Day – School closed  |
| January 22 -    | Senior High Snowball semiformal dance – 7:00 pm |
| January 25 -    | Board of Education – regular meeting – 6:00 pm  |
| January 26-29 - | Regents Exams                                   |
| January 29-30 - | Junior High All County Festival                 |
| January 28-31 - | 8 <sup>th</sup> grade trip to Quebec, Canada    |

## **ROUND TABLE**

Mr. Twentyman opened the meeting to visitor comments.

Public comments. No comments were made.

## **EXECUTIVE SESSION**

Motion by Mr. Kublick seconded by Mr. Bertolo to adjourn into executive session for the discussion of personnel issues and negotiations at 7:00 pm. Vote 6-0. Motion carried.

Motion by Mr. Kublick seconded by Mr. Drumm to return from executive session at 10:11 pm. Vote 6-0. Motion carried.

## **PERSONNEL**

Motion by Mr. Kublick seconded by Mr. Bertolo to approve items numbered 15, 16 and 17a. Vote 6-0. Motion carried.

15. Accepted the resignation of Patricia Hamilton as teacher aide effective January 4, 2010. (Attachment – Item 7)

16. Appointed Patricia Hamilton to the position of teaching assistant, effective January 4, 2010, a probationary appointment with an anticipated tenure date of January 1, 2013. Ms. Hamilton has a Teaching Certificate Level 1 effective February 1, 2008 with an expiration date of January 31, 2011. (Attachment – Item 8) This appointment is per the terms of the 2007-2010 Tully Teachers' Association contract.

17a. Appointed Jessica Matt to the position of Math 7-12 Teacher, with an anticipated start date of February 1, 2010, a probationary appointment with an anticipated tenure date of February 1, 2013. Ms. Matt has an initial certificate in Mathematics 7-12 effective September 1, 2008. (Attachment – Item 21) This appointment is per the terms of the 2007-2010 Tully Teachers' Association contract.

## **NEW BUSINESS**

Motion by Mr. Kublick seconded by Mr. Bertolo to approve items numbered 28-29. Vote 6-0. Motion carried.

28. The Board supports the concept that, if needed, Monday, February 1, 2010 be established as a half day staff development day in the afternoon. Students will report for the morning but not for the afternoon sessions. Classes will dismiss at approximately 11:30 am.

29. Approved the Indoor Track Team for a meet in Manhattan for six students and one coach on January 22-23, 2010. The district will provide a transportation vehicle for this trip.

## **ADJOURNMENT**

Motion by Mr. Kublick seconded by Mr. Drumm to adjourn at 10:15 pm. Vote 6-0. Motion carried.