

**Tully Central Schools
Board of Education – Regular Meeting
Tully High School – Conference Room
October 19, 2009 – 6:00 pm**

PUBLIC HEARING

The President of the Board of Education called the public hearing to order at 6:00 pm.

1. Pledge of Allegiance.

Ms. Nesbitt conducted the public hearing. The purpose of the public hearing is to consider use of funds from a Repair Reserve. Ms. Nesbitt noted the repair of the water table has become broader than what the architects anticipated. The original projected cost was \$5,000 but it is now \$24,000 to repair. Questions ensued from the audience. Mr. Drumm noted the architects assumed it was superficial damage but it was not as the foundation had broken down. Mr. Pritts thanked Mr. Drumm for all his help and expertise which resulted in a substantial reduced price.

The public hearing was adjourned at 6:09 pm.

MINUTES

The President of the Board of Education called the meeting to order at 6:10 pm.

CALL MEETING TO ORDER

2. Motion by Mr. Burgett seconded by Mr. Steiger to approve the agenda. Vote 7-0. Motion carried.

- Agenda Changes – Superintendent
Item 22: Mr. Pritts noted the music trip has been deleted. It is being changed from an overnight trip to a day long trip. Mrs. Murphy will give more details.
- Approve Agenda

MINUTES

3. Motion by Mr. Burgett seconded by Mr. Steiger to approve minutes of previous meetings –
August 26, 2009 meeting (Attachment – Item 1)
September 21, 2009 meeting (Attachment – Item 2)
Vote 7-0. Motion carried.

MEMBERS PRESENT

Mrs. Maureen Brophy
Mr. Dan Twentyman
Mr. James Bertolo
Mr. John Burgett
Mr. Mark Drumm
Mr. Jan Kublick
Mr. Ken Steiger
Mr. Blaise Knapp, Student Ex Officio member

ADMINISTRATIVE STAFF PRESENT

Mr. Kraig D. Pritts, Superintendent
Ms. Tiffany Nesbitt, Business Administrator
Mr. Dave Klem, Interim Business Administrator (absent)
Mrs. Kimberly O'Brien, K-6 Principal
Mrs. Debora M. Cox, Director of Special Education / K-6 Assistant Principal
Mr. Mary Ann Murphy, Interim 7-12 Principal
Mrs. Darlene Walowsky, Interim 7-12 Assistant Principal

OTHERS PRESENT

Mrs. Mary D. Fisher, District Clerk
Ms. Lori Saile, Administrative Intern (absent)

RECOGNITIONS AND VISITORS

4. Staff and Student Recognitions

- Introduction of New Staff – Building Administrators
Elementary: Mrs. O'Brien introduced Sarah Brown Paul, Grade 3 teacher and Susan Knapp, long term substitute teacher. Mrs. Brown Paul and Mrs. Knapp are from Tully. Mrs. Cox introduced Collette Todd, long term substitute teacher.
High School: Mrs. Murphy introduced Christopher Quill, Mathematics teacher and recognized Nicholas Melara, Math 7-12 teacher and noted he is attending a class tonight. She also recognized Christopher Olsen, 7-12 Vocal Music teacher.
- School Board Recognition Week – October 19-23, 2009. Mr. Pritts read a proclamation and thanked the Board for volunteering their time and support. A small token of thanks, a fruit basket, was given to each Board member.
- Exchange Students – Mrs. Murphy
Mrs. Murphy introduced AYUSA exchange student, Dongju Seo from South Korea and welcomed his host, Mrs. Beth Greenwood. Mrs. Cardamone introduced Rotary exchange student, Aticha Tankitjanukit from Thailand and acknowledged her host family the Hunters.

5. The following visitors were recognized and welcomed: Paula Harty, Collette Todd, Victoria Ellis, Christopher Quill, Sarah Brown-Paul, Susan Knapp, Michael Perkins, Nathaniel Shahan, Betsy Shahan, Aticha Tankitjanukit, Denise Cardamone, Sam Carlton, Zoe Guttendorf and Tirzah Smith.

Mrs. Brophy asked if anyone would like to make a comment at this time.

Ms. Kourtney Chimene, resident of the Village of Tully spoke of bussing students residing in the Village of Tully to school. She stated it is a hardship for children to walk on the sidewalks in the winter months. She thanked Ms. Nesbitt for the research she provided her. She noted Ms. Nesbitt and Mr. Pritts had reviewed the research with her. Mrs. Chimene presented some thoughts for consideration by the Board on this issue. She also noted that there were other parents in the village that supported her position on this matter. Mr. Pritts noted we have had some very good conversations and appreciates her input and noted we are looking at some of the other suggestions made by Ms. Chimene.

Nathaniel Shahan spoke at this time. He stated he was at Board meeting last month and felt the Board was quite rude to his mother as they did not respond to her letter. Mrs. Brophy stated a letter was just received from Ferrara, Fiorenza, Larrison, Barrett & Reitz and read the letter at this time.

PRESENTATIONS – DISCUSSION/ACTION

6. Independent Audit Report of district funds for 2008-2009 – Dermody, Burke & Brown, P.C. – Brian Dumond, C.P.A. Mr. Dumond and Ms. Dorrance gave an in depth presentation of the Independent Audit Report reviewing several different reports including financial reports. Mr. Dumond noted last year there were 25 correcting journal entries and this year there were only two. He noted his firm almost never sees that kind of turnaround. Mr. Dumond noted the district took on a tremendous task of preparing their own financial statements this year. The GASB 45 requirements were also discussed.

7. Risk Assessment Audit Plan for 2009-2010 – Ms. Lynn Riley (Attachment – Item 3)
Ms. Riley gave an in depth presentation of the Risk Assessment Audit Plan. She identifies high risk areas in the district and looks at inherent risks. She noted after recent discussions with the audit committee and Ms. Nesbitt, it was decided to look into fixed assets and purchasing of those assets to be outlined during 2009-2010.

Ms. Riley noted the business office is in dire need of storage capacity. Mr. Pritts noted this is something we can look at possibly through an aidable BOCES Service.

8. AIS Report including Summer School – Mrs. Murphy (Attachment – Item 4)
An in depth report was given by Mrs. Murphy.

9. Cabinet and Board Comments

- Cabinet

- Superintendent

- Budget: The Governor has proposed a midyear cut in aid for the district of \$342,670. This is only a proposal at this time. The administration recommends that we carefully monitor this proposal and determine if we can work through any possible adjustment without an impact on programs. It was noted that we have anticipated challenging fiscal times in our budget preparations.

- Jerseys: Mr. Pritts referred the Board to agenda item number 26, the surplus of jerseys. Mr. McClure shared additional information on this through a document provided to the Board of Education.

- CNYSBA event: Mr. Pritts noted that the Central New York School Board Association has extended an invitation to those who would like to attend a special meeting on November 14 wherein Congressman Dan Maffei will be a speaker.

- Budget calendar: Mr. Pritts noted this year we will need to adopt the budget at the very beginning of April in order to comply with the law. The budget will need to be adopted by the Board at their April 5, 2010 meeting.

- Other

- Transportation: Ms. Nesbitt referred the Board to a detailed memo related to the possible transportation of village residents. There was discussion by the Board of Education as well as requests for additional information. Mr. Pritts noted we will gather the information, research other alternatives and provide this data to the Board.

Forklift: Ms. Nesbitt reviewed two bids and recommended the Board approve Thompson & Johnson Equipment Co., Inc. as they were the lowest bidder.

Music trip: Mrs. Murphy noted they were looking at doing an overnight trip but decided on a long one day trip. The students are starting to raise funds for the trip. The cost is \$205 for students and chaperones and if we book beyond 35 people, the company may modify the price downward.

School Report Card: Mrs. Walowsky stated the presentation to the Board would need to be changed from November 16 to December 21, 2009 as the School Report Card will be delayed in its release and will not be available for the November Board meeting.

▪ Board

- Student Government: Mr. Knapp reported on homecoming, successes of sports' teams and FFA sending students to the National Convention on October 20. He stated he is working with Mrs. Murphy on a survey to send out to graduates for feedback. He noted they are working on the possibility of a senior pass. On a less bright note, he mentioned some problematic situations among some 8th and 9th grade students.

- Committees

Athletic Council: No report.

Audit Committee: Mr. Bertolo stated the committee recently met and reviewed the audit and Risk Assessment information already presented at the meeting.

Facilities Committee: Mr. Drumm reported we now have a punch list and getting the contractors to complete it is the next challenge. Mr. Pritts noted Mr. Drumm has spent many, many hours working on this and expressed appreciation for sharing his expertise in this area.

Goals Committee: No report.

Legislative: Mr. Steiger spoke of Congressman Dan Maffei's upcoming visit to CNY SBA special meeting on November 14, 2009. Mr. Steiger noted he is looking to schedule a local legislative action committee soon. He reported on the recent meeting at OCC in which Joanne Mahoney spoke. She was well received. Mr. Burgett stated he was impressed how straightforward she was.

- Other

A Board member suggested that a Board committee design budget goals. Mr. Pritts stated we could use the audit committee or goals committee to serve that purpose. Members of the Board suggested that the audit committee take on the development of budget goals.

FINANCIAL ITEMS

10. Motion by Mr. Burgett seconded by Mr. Bertolo to accept the financial reports for June, July and August 2009, subject to audit. (Attachment – Item 5) Vote 7-0. Motion carried.

- Treasurer's Reports
- Extra Classroom Reports
- Revenue Budget Status Reports

POLICIES

11. Policies – none

Mr. Steiger made a suggestion on policies review, probably not for this year but for next year. NYSSBA recommends guidelines for policy review on an annual basis of code of conduct, investments and purchasing. A discussion ensued.

OLD BUSINESS

12. Old business – none

PERSONNEL

Motion by Mr. Drumm seconded by Mr. Kublick to approve items 13-15 by consent. Vote 7-0. Motion carried.

13. Approved the following substitute lists:

- Substitute Teacher – Certified and Non-Certified
- Substitute Teaching Assistant – Certified and Non-Certified
- Home Bound Tutor – Non-Certified
- Substitute Cafeteria

(Attachment – Item 6)

14. Approved the Salary Credit for Graduate Hours by the Superintendent, effective September 1, 2009. (Attachment – Item 7)

15. Approved the listing of appointment of 2009-2010 winter sports coaches. (Attachment – Item 8)

NEW BUSINESS

Motion by Mr. Steiger seconded by Mr. Bertolo to approve items numbered 16-21 and 23-27 by consent. Item 22 has been deleted from tonight's meeting. Vote 7-0. Motion carried.

16. Approved that the CSE Placement recommendations. (Attachment – Item 9)

17. Approved the 2010-2011 Budget Development calendar. (Attachment – Item 10)

18. Approved that the Independent Audit Report of district funds for 2008-2009 be accepted.

19. Approved the Corrective Action Plan in Response to the Internal Auditor's Payroll Audit dated June 5, 2009. (Attachment – Item 11)

20. Approved the forklift bid be awarded to Thompson & Johnson Equipment Co., Inc. in the amount of \$13,200.00. (Attachment – Item 12)

21. Upon conclusion of the public hearing with respect to the transfer of funds from the Repair Fund, it is hereby resolved that up to \$25,000 is hereby authorized for transfer from the Repair Reserve Fund to the Capital Project Fund for the purpose of the water table repair of the Tully Elementary School.

22. Deleted from agenda the recommendation that the Jr./Sr. High School Choir music trip to NYC from March 19 - 21, 2010 be approved. (Attachment – Item 13)
23. Approved the attached listing of volunteers to serve as volunteers in the elementary school. (Attachment – Item 14)
24. Approved the Music and Fitness Equipment Lease agreement with Real Lease Inc. and the President of the Board of Education is authorized to sign the agreement. (Attachment – Item 15)
25. Approved that the Risk Assessment Audit Plan for 2009-2010 be accepted.
26. Approved that football jerseys, 15 years or older, as surplus items and the business administrator is authorized to dispose of the items by the best available method at her discretion.
27. Approved the Special Education Plan for 2009-2011. (Attachment Item 16)

MEETING AND DATES

- October 22 - JH Dance – high school – 6:30-9:00 pm
- October 23 - Superintendent Conference Day – No classes
- October 28 - Belize Visitor – Ms. Sharon Matola
- October 29 - JH/SH School Picture retakes – high school – 7:30 – 10:00 am
- October 30 - Junior High Music Assembly - Grades 5-8
- October 30 - Kindergarten Halloween parade and family party
- November 3 - Election Day
- November 6-7 - JH Area All State – Cortland High School
- November 7-8 - Cornfield Classic
- November 11 - Veteran’s Day – Schools closed
- November 16 - K-12 Parent Conferences – No classes
Board of Education meeting – high school – 6:00 pm
- November 17-18 - Grade 5 NYS Social Studies Assessment
- November 20-21 - Senior High All County auditions
- November 25 - Thanksgiving Recess – No classes
- November 26-27 - Thanksgiving Recess – No school

ROUND TABLE

Public comments

Mrs. Naples noted in the meeting and dates, the Character Council Geometry Dance does not appear and that dance is being held on November 10 from 6:30 – 8:00 pm in the high school.

EXECUTIVE SESSION

Motion by Mr. Burgett seconded by Mr. Steiger to adjourn into executive session for the discussion of personnel issues and negotiations at 8:45 pm. Vote 7-0. Motion carried.

Mr. Kublick left at 11:43 pm.

Motion by Mr. Bertolo seconded by Mr. Drumm to return from executive session at 12:01 am. Vote 7-0. Motion carried.

ADJOURNMENT

Motion by Mr. Steiger seconded by Mr. Twentyman to adjourn the meeting at 12:05 am. Vote 7-0. Motion carried.