

SUBJECT: USE OF SCHOOL VEHICLES

- a) "Tully Central School" will be permanently displayed on the sides of all school vehicles and vehicles will be numbered.
- b) School vehicles will only be used for school business. The exception to this is that the Head of Maintenance, Buildings and Grounds has been given permission to make available to the Village and/or Town school vehicles when circumstances dictate. The Head Mechanic and the Head of Maintenance can use the vehicles during the lunch hour. When exceptional circumstances occur, the Superintendent may give permission to the Head Mechanic and/or Head of Maintenance to take the vehicles home overnight.
- c) No one will have permission to drive school vehicles other than the Head of Maintenance, Buildings and Grounds or the Head Mechanic unless they are directed by the Superintendent, Business Administrator, Head of Maintenance, Buildings and Grounds, or Head Mechanic.
- d) The school car is to be used for official business only. Permission to use the school car will be granted by the Business Administrator.