

Tully Junior - Senior High School is your school. Everyone is expected to treat school property and facilities with care and respect.

ACADEMICS

ACADEMIC ASSISTANCE FOR STUDENTS

The Counseling and Career Office encourages students to seek assistance from teachers for individual research, advanced projects, or if they are struggling academically in any course. Teachers are available to provide help as needed for any student. This can be arranged when schedules coincide. Students are strongly encouraged to take advantage of Activity Period for academic assistance.

ACADEMIC INTERVENTION SERVICES (AIS)

AIS support and services are scheduled for students who are selected or recommended on the basis of local assessment results or past performance. Students may also be required to attend AIS based on NYS assessment results. These supports are commonly assigned as part of the student's schedule.

ADVANCED PLACEMENT (AP) AND COLLEGE CREDIT COURSES

As part of our commitment to fostering the highest academic standards, Tully Jr-Sr High School offers a range of Advanced Placement (AP) and College Credit Courses for high school students.

AP Courses and College Credit Courses are offered as part of a high school program and can be highly beneficial to a high school student's education for a number of reasons. It can provide evidence to a college admissions officer of a student's ability to excel and achieve. It also can allow a student to receive college credit before entering college and without paying college tuition.

CAREER & TECHNICAL EDUCATION (CTE)

CTE emphasizes a broad spectrum of specific skills using current business and industry based technologies applicable to personal and career goals. Skills learned through the programs offered at OCM BOCES will prepare students for post-secondary study or directly for the workforce. Students may have the option of earning college level credit while engaged in these programs.

CONFERENCES WITH TEACHERS, COUNSELORS, ETC.

The social worker, counselors, and teachers are available for conferences. Appointments may be made by calling the Counseling and Career Office at 315-696-6240. Teachers are generally available for conferences with parents before or after school. Conferences may also be called by an administrator or counselor for academic, disciplinary, behavioral, or other concerns. These conferences may include some or all of the following: parent(s), student, teacher(s), counselor, administrator, or other staff member.

COUNSELING AND CAREER OFFICE

The Counseling and Career Office is designed to help students and families in all areas of academics and career planning. Counselors are available to guide students in developing areas of interest and to design an academic program that best meets their needs for graduation and post-graduation plans. Counselors are available to meet personally to discuss concerns or problems in confidence as well as provide information about colleges, careers, military, employment, and college entrance examinations. A school social worker is available to provide students and families with mental health interventions, crisis management, and support services.

FIELD TRIPS

Students can benefit greatly from experience gained from field trips. However, such experiences take students away from their regular instruction and may be considered a privilege based on academic eligibility and administration discretion. Therefore, in order to participate in field trips, a permission form must be completed and signed by a parent/guardian. Verbal permission is not acceptable. Both the student who will be missing class and the teacher sponsoring the field trip must give two (2) weeks advance notice of planned field trips to all teachers whose classes will be missed.

Students who do not attend a field trip must be present at school for all regularly scheduled activities during the time of the field trip.

Walking field trips may take place on or off school grounds.

GRADES

Grades are given as an indication of the progress and achievement a student is making in a course. The passing grade for all courses at Tully Central School for all students in grades 6-12 is 65%. Grades are numerical. There will be a grade for each subject every marking period. Weighting of grades for every other day courses will be adjusted accordingly.

Grades will be weighted for class rank and honor roll calculations. For honor roll calculations only, every other day courses count half.

Grades in the following courses are weighted as follows: Advanced Placement and College Level Courses* are weighted at 1.10, Chemistry at 1.05, and all other classes at 1.00.

*Grades given in Advanced Placement and College Level Courses will constitute the students' high school grade in this course. Students enrolled in Advanced Placement courses will be required to take the AP examination (fee required). Students enrolled in a college level course may be required to pay a tuition fee in order to earn college credit. AP examination registration & fee and college course tuition payment will be completed during the fall semester.

Students will receive teacher comments each marking period as part of the evaluation of their progress in a course.

HIGH HONOR ROLL, HONOR ROLL, & MERIT HONOR ROLL

The Counseling and Career Office will calculate averages and post lists for the Honor Roll each marking period. Criteria starts with obtaining the following averages:

- High Honor 95.0 and above
 - Honor 90.0 - 94.9
 - Merit 85.0 - 89.9
1. A student must attain the overall average listed above while taking the minimum credit requirement, plus physical education with no incomplete or failing grades.
 2. Students in BOCES programs must obtain the overall average listed above while taking a minimum of 3 subjects plus physical education in addition to their graded BOCES program.
 3. Students on independent study must receive a grade every 10 weeks. This grade will be included in the honor roll calculation. Incomplete independent study grades will be treated the same as an incomplete course grade.

HIGH SCHOOL PROMOTION PROCEDURE

Students in high school must meet the following minimum credit and course requirements to be placed in the following grade levels:

Freshman- Promotion from 8th grade.

Sophomore- 4.5 or more credits (at least two credits must be from English*, Math, Social Studies*, or Science).

Junior- 10 or more credits.

Senior- 16 or more credits; Students who are eligible to graduate early by having the required number of credits and meeting the necessary coursework will be considered seniors.

Course Requirements: Students in grades 9-12 must take a minimum number of courses totaling at least six (6) credits each semester plus physical education.

Students who complete AP courses are eligible to take the AP exams. Please note that there are fees associated with AP exams and transcripts.

HOMEBOUND TUTORING POLICY

Students who are medically excused from school for an extended amount of time may qualify for homebound tutoring. Students who receive homebound tutoring are expected to keep up with their work to the best of their ability. They are to fulfill all the requirements that are asked of them from teachers. If upon returning to school there is still outstanding work, an end date will be determined for outstanding work to be handed in. Both student and parent will be notified in writing of this date.

MAKE-UP WORK

When a student is absent from class or school, a student is allowed a one-day make up time for every day they were absent, up to a maximum of two weeks. However, upon their return to school, students will be required to take previously announced tests and quizzes. When students

are to be excused from regularly scheduled class(es) to participate in school activities such as athletic events, music programs, awards presentations, field trips, play presentations, etc., students must meet with their teachers prior to the missed class time to request assignments and material to be covered. Students are responsible for all material covered during missed class time and for the on-time completion of any and all assignments. Students will not be penalized academically for work done in class (for example, laboratory work) and will be given the opportunity to make up such work. Assignments should be turned into the Counseling Office and must be logged in by a counselor or office staff member. Teachers may also direct students to Google Classroom to access make-up work. Parents should make arrangements to have these assignments picked up in the Counseling and Career Office by 3:45 p.m. on the day requested. Please call 315-696-6240 by 9:00 a.m.

NATIONAL HONOR SOCIETIES

National Honor Society (NHS) and National Junior Honor Society (NJHS) are student organizations that recognize and encourage academic achievement as well as other characteristics essential to citizens in a democracy. It is a prestigious honor to be invited to join the NHS and NJHS. Student selection is a careful process. Eligibility requires a 90.00% minimum weighted grade point average. The faculty then evaluates eligible candidates on the basis of character. Teachers evaluate students with whom they have interacted on a four point character scale, and may include specific comments about a student's character. Community service and leadership are also essential parts of the application process. It is important that students document all service hours and leadership roles they have filled throughout their high school career.

A student information form indicating extra-curricular activities, leadership positions, community activities, and recognition or awards received is sent to eligible students. A faculty committee meets to review students' qualifications, leadership, and service, and determine whether a student will be invited to join based on the information collected. Students' names are deleted and they are given a number to ensure fair evaluation. Any student scoring below the established minimum is not considered. In addition, students who score above the minimum but who do not meet membership standards of the faculty committee are not invited for membership in NHS and NJHS.

Once inducted, members are expected to maintain high standards in order to continue membership. Specifically, each student is expected to participate in group service projects facilitated by NHS and NJHS. Also, members must complete a specified number of independent service hours to maintain their status. Members of Tully's honor societies are expected to be exemplary in all respects. Failure to follow NHS and NJHS guidelines may result in dismissal from the organization.

SCHEDULE DEADLINES AND DROP/ADD

Students may not drop a course if it will bring them below the minimum required credits; an alternate course must be added. All courses will be included on a student's academic record if dropped after the drop/add period. Courses will be dropped only after consultation among the student, the Counselor, the course teacher, and building or department leadership. A Parent-Teacher Conference is required. If permission is then given to drop a course, the student will receive a drop on their transcript.

Course Drop/Add: Students must remain in courses for the first week of school. Drop/Add will only take place on Monday, Tuesday, and Wednesday of the first full week of school.

SUMMER SCHOOL

Students must receive permission from the high school office before attending the summer school available through OCM BOCES. Students must complete an entire class and have a final average before being eligible to attend summer school. Eligibility requirements must be met for both junior high and senior high courses; students must continue to have satisfactory attendance in a class and school and put forth effort in any classes they are in danger of failing. With permission, students may repeat a class or retake Regents examinations they have failed or to raise their grades; however, not all classes may be available in summer school. Summer school grades will be noted on the transcripts.

TOP TEN

The final ranking will be determined at the end of the 1st semester of a student's senior year based on the student's weighted average. In order to be eligible for the top ten, seniors must have attended Tully JSHS for at least seven (7) semesters.

GENERAL INFORMATION

BREAKFAST AND LUNCH

Breakfast is available each school day beginning at 7:30 a.m. and, as a privilege, during study hall periods 1 and 2. Students are permitted to access breakfast between the hours of 7:30 a.m. – 9:30 a.m. Students may report to the cafeteria for breakfast only with permission from a teacher (this should be from the teacher assigned on their schedule).

- Students should return to their assigned area after obtaining their food.
- Students who are supervised are permitted to eat quietly at cafeteria tables & must clean up waste on the tables as they leave the area.
- Students should not be in other common areas of the building during lunch periods. They may leave the lunch area only with a pre-signed library pass or to meet a specific teacher.

All students have access to a computerized cafeteria management system. Refer to the school website in the

food service section for important information about all things related to breakfast and lunch. Applications for the free or reduced breakfast and lunch programs are provided for all families at the beginning of the school year. They are also available from the school nurse and in the main office at any time throughout the entire school year. All cafeteria related matters should be directed to the Cafeteria Manager at 315-696-6230.

CLASSROOM TELEPHONES

The office telephones are for school business only. Classroom telephones are provided for school personnel to call parents or to communicate with other district personnel. Classroom telephones may be used by students with teacher permission.

FOOD AND WATER BOTTLE POLICY

In accordance with nutritional guidelines, students are permitted to maintain hydration during the school day. Approved containers are limited to water bottles. All containers are subject to inspection and/or confiscation in order to monitor this policy.

HALL & LIBRARY PASSES

Students in grades 6 - 11 are expected to have passes when in the halls during class time. Students who wish to use the library must obtain permission from library staff prior to their scheduled study hall.

LOCKERS

Lockers are the property of Tully Central Schools and as such are loaned to students for their use. Students should not expect privacy with respect to school lockers or other storage areas. The Tully CSD reserves the right to inspect the inside and outside of all school lockers at any time for any reason. All lockers should be cleaned regularly so that litter does not accumulate. Hallway lockers are assigned to all students:

1. Do not share your locker with others.
2. Do not disclose combinations to others.
3. PLAN AHEAD! Students should plan so that they will only need to open lockers during the passing periods, or before or after school.
4. Students may be permitted to quietly go to their locker during a class period with a teacher-signed pass.
5. The school district is not responsible for items left in lockers.
6. Students should not bring items of value to school and/or leave them in lockers.

Physical Education and Team Lockers - Students issued lockers for P.E. and team sports are provided with a combination padlock for which they are responsible. It must be turned in at the end of the year or the student must pay \$5.00 for the lock. Guidelines for these athletics and P.E. lockers are the same as those guidelines listed above for corridor lockers.

LOST AND FOUND

Lost and found items should be turned in to the main office. Articles which have been brought to the office are kept for a period of time so that owners may reclaim those items. Students who have lost something should check in the main office during passing times between classes.

LOST, STOLEN, OR DAMAGED SCHOOL PROPERTY

Instructional materials, including textbooks, are furnished by the school district. Students are responsible for these items and must make restitution if they are lost, stolen, or damaged. If lost, students will be given another textbook if available, but the student/parent must make restitution for the lost book. This also includes damage to school property entrusted to you, such as lockers, locks, or other items. Unsettled financial obligations may result in penalty as outlined in the Student Code of Conduct.

SENIOR PASS

Seniors with their student IDs will be allowed to sign out from their study hall to go to the library or a teacher within the school building. The senior pass may not be used to obtain an extra lunch period and is a privilege that can be revoked by administration.

SMOKING/TOBACCO USE

Tobacco use shall not be permitted and no person shall use tobacco on school grounds at any time. Tobacco is defined to include any lighted or unlighted cigarette, cigar, cigarillo, pipe, bidi, clove cigarette, spit/spitless tobacco and any other smoking or tobacco product (smokeless, dip, chew, snus and/or snuff) in any form. The use of e-cigarettes, vaping devices, or any products containing nicotine, except for current FDA approved smoking cessation products, are also prohibited. School grounds mean any building, structure, and surrounding outdoor grounds, and district vehicles. Students are subject to disciplinary measures as outlined in this handbook.

STOLEN PROPERTY

If a student believes an item has been stolen they must complete a stolen item(s) form and submit it to the main office. Families also may have the option of filing a police report.

STUDY HALLS

Study halls are a structured time for homework, review, studying material, and receiving assistance from teachers. Students will be assigned to study halls when they are not in classes or lunch. Students are expected to use study hall time wisely in pursuit of learning.

STUDY HALL EXPECTATIONS:

- Students will use the entire study hall period constructively. Study hall teachers will assist students with academic questions.

- Study halls must be quiet study areas so that all students can study independently without distraction.
- Working with others may be permitted by the study hall supervisor if it does not distract others.
- Respect for equipment and materials in the study hall room is expected. Study hall rooms are classrooms for other students and teachers throughout the school day, and desks, boards, and other learning materials should not be defaced or tampered with.
- Students will be permitted to leave the study hall room only for a specific approved purpose.
- Use of cell phones is permitted.
- Pre-signed passes for the library, to see a counselor/social worker or other staff members should be brought to the study hall teacher. Study hall supervisors can only write passes for students on a limited basis.

USE OF BUILDINGS AND GROUNDS

Requests for the use of buildings and grounds associated with Tully Junior - Senior High School must be made through an online application system called Master Library which is accessible through the Tully JSHS School web page: www.tullyschools.org. Please allow sufficient lead time for all requests; a minimum of two weeks is required.

WORKING PAPERS

Working papers or employment certificates are required by law for employment of children between the ages of 14 and 17. Newspaper carriers must obtain a "Carrier" permit at the age of 11. It is not the function of the school to enforce this law, but rather to act as the cooperating agency to issue the proper form of certificate required by the worker. Working papers are available in the main office and on the school's website.

Fourteen and fifteen-year-old children may do lawn and garden work, including the use of power equipment, provided they have a work certificate. Minors sixteen years and older may do lawn and garden work, including the use of power equipment, without the work certificate.

TECHNOLOGY

CAMERA USE

Students are not allowed to use cameras (digital, video, and cell phone) to take pictures or video on school property during the school day. The exception of this rule is for the following:

1. A student may possess and use the camera at the direction of and with direct supervision by a classroom teacher as part of classroom activities.
2. A student may use a camera if that student receives prior permission from the school administration for a specific purpose. At no time will permission be

granted for non-essential purposes, or if the use will violate another individual's privacy.

3. A student may use a camera while attending an event held on school grounds, after school hours, and open to the general public, as long as the possession and use are neither disruptive or in any way unlawful.

INTERNET USE POLICY

When used appropriately, the Internet is an important resource for students and staff. It provides a connection to a variety of information sources, to educational institutions and to users throughout the world. It fosters the development of researchers and investigators and encourages resource sharing, innovation, and communication.

Despite best efforts, a determined user may be able to gain access to inappropriate or unauthorized services on the Internet. Therefore, it is recognized that students may gain access to information and communications that they, the District, or their parents find inappropriate, offensive, or controversial.

The District does not sanction any unauthorized use of the Internet. Users granted access to the Internet through the school district's resources assume personal responsibility, both civil and criminal, for unauthorized uses of the Internet. All rules that apply to Internet access, computer use, or general school conduct apply to the use of e-mail over the Internet.

Appropriate uses of the Internet include any use approved by instructional personnel, such as completing an assignment and conducting research. Any other uses of the Internet not expressly approved by an instructor are prohibited.

LIBRARY MEDIA CENTER

The Library Media Center provides book and non-book media for research and recreational reading. Use of the library media center is a privilege. The facility is open from 7:50 a.m. until 3:15 p.m. Appropriate academic behavior is expected when students are in the library media center. All materials must be signed out. Students are responsible for borrowed materials and will be charged for lost and/or damaged items.

STUDENT USE OF PERSONAL TECHNOLOGY POLICY

Recently, the Board of Education passed a new policy regarding the use of cell phones, headphones, and smart devices (ex: watches that act as phones) during the school day. More specifically:

- Smart devices are not to be used during instructional periods *including study halls*. All devices (cell phones, headphones, smart devices) must be in a backpack or locker and in silent mode or turned off.

This policy applies district-wide and will be strictly enforced by all staff members.

Policy 7316 Student Use of Personal Technology can be found on the website. If violations in the JSBS occur, the steps below will be taken:

- **First offense:** The classroom teacher will direct the student to place their cell phone in a designated area. The student may collect their phone at the end of class. The classroom teacher sends the parent an email about the violation and copies the principal on the email.
- **Second offense:** The teacher will send the student with the phone to the principal's office. The principal will call the parent and document in SchoolTool with a warning. The student's phone will remain in the office until the end of the day. Students can pick up the phone at the end of the day. The parent will be notified that the next offense will require them to pick up the phone from the main office.
- **Third offense and all following offenses:** The teacher will send the student with their phone to the principal's office. The student's phone will remain in the office until the end of the day. The principal will call the parent and document in SchoolTool with a warning. Parents can pick up the phone at the end of the day from the main office.

STUDENT USE OF SCHOOL TECHNOLOGY

Use of technology is an integral part of the instructional program. Each student is given access privileges to the academic computer network and is expected to follow the guidelines set in the Acceptable Use Policy (Board policy #7315). This includes designated software, storage, printing capabilities, and controlled access to the Internet. Harassment or disruptive use of electronic communications is not permitted. Abuse of computer hardware and inappropriate use of software is regarded as vandalism and/or stealing. Such actions will result in administrative action and restriction of computer privileges. All students in grades 6-12 will be assigned a Chromebook, along with a power adapter. It is the student's responsibility to charge the Chromebook and to remember to bring the device back to school each day. As a reminder, the Chromebook is intended for educational purposes only.

Chromebooks are subject to inspection at any time, without notice, and remain the property of the Tully Central School District. Students are expected to follow the District's Acceptable Use Policy while on and off campus. Unacceptable actions may be cause for removal of Chromebook privileges (either temporary or long-term).

HEALTH AND SAFETY

ATTENDANCE

The Tully Central School District is an active partner with students and parents in the task of ensuring that all students meet or exceed the New York State Learning Standards. The district recognizes that consistent school attendance, academic success, and school completion have a positive correlation.

Intrinsic rewards for good school attendance include: participation in school activities, opportunity to improve academically, and opportunity to build positive relationships with peers and staff.

Students must arrive on time the day of and/or the day after any extra-curricular event such as a game or performance. The school reserves the right to require a medical excuse.

ATTENDANCE AT CAREER & TECHNICAL EDUCATION PROGRAMS & BOCES

Students enrolled in Career & Technical Education classes must attend those classes regularly. BOCES classes are considered part of Tully Central Schools' educational program. Therefore, all rules and regulations applying to Tully Central School students will apply to all Tully students attending BOCES classes.

If a student misses the bus to BOCES, they must report the reason to the Attendance Office. The student will be assigned a place to stay during their regular BOCES time. The student should plan ways that the incident is not repeated. Repeated incidents may result in a disciplinary action and/or a parent conference.

Should a student miss the BOCES bus for school related reasons, such as a late regular bus, the district will attempt to make alternate arrangements for transportation to BOCES. On the rare occasion that a student must drive to BOCES, prior approval must be obtained from the administration upon presentation of a written request from the parent/guardian.

Students may request absence from BOCES classes for participation in special activities at Tully. Such requests must be made (per event, in advance before missing a class at BOCES) and can only be granted by an administrator.

Students must attend all regularly scheduled classes at BOCES unless excused by Tully building administration.

BUS SAFETY RULES & BUS PASSES

Students are expected to give full cooperation to their bus driver and to maintain reasonable quiet and order. Students must adhere to the bus safety rules listed below. Special bus emergency drills will be staged according to law during the year. Students are expected to help the bus driver maintain a high standard of safety. The bus driver is always in charge. Inappropriate behavior may result in disciplinary consequences including suspension from riding the bus.

The following bus safety rules apply:

1. Bus pick up and discharge points will be designated by the school. Wait for the bus off the highway. If students must cross a highway to get on the bus, they may do so only after the bus has stopped, its red lights are on, and the traffic has been stopped in both directions. The bus driver will signal when it is safe to cross.
2. Students are not allowed to enter or leave the bus while it is in motion.
3. Students must remain seated while the bus is moving. Do not make unnecessary noises or cause distractions.
4. Older students should be good role models and be considerate of the younger elementary students.
5. All regular school rules apply while a student is traveling on a school bus to and from school, on field trips, or when traveling for athletic events.

Bus Passes: Students will not be allowed on a bus beyond their home or meeting place and may not ride any other bus unless special permission is given by the school office. A bus pass for these purposes can be obtained from the main office when a parent permission note is brought in, preferably in the morning. The bus pass must be presented to the driver.

DAILY ATTENDANCE

Initial daily attendance is taken during a specific class period and teachers keep track of pupil attendance for every class period throughout the day.

If a student must be absent, parents/guardians must notify the school. Please call the school attendance clerk (315-696-6245) or reply to the message sent through ParentSquare stating the reason for the absence and the date of the absence. Upon returning to school, *students must present a written note from their parent/ guardian, giving the student's name, specific date(s) of absence, and specific reason for the absence.* All absence excuses must be written and signed by a parent or legal guardian. A student who is absent three or more consecutive days should present an excuse note from a medical professional. This note should be submitted to the attendance clerk in the main office.

Parents/Guardians may not give permission to their child to sign an absence excuse note on their behalf. Students will be subject to disciplinary consequences for signing a parent/guardian name on an absence note. The school is required to keep on file all absence excuses.

Students who are sent home ill or are absent from school on the day of any after school activity will not be permitted to attend.

EMERGENCY EVACUATION & SAFETY DRILLS

The school is obligated to preserve student safety by conducting certain emergency drills during the school year. These drills are important for students and staff to practice conduct for handling emergencies and will be conducted in a serious manner. Once a drill is signaled, students must follow procedures and remain alert to

directions until the drill is completed. Specific instructions as to how to proceed during the various drills will be given at the appropriate times during the school year.

EXCESSIVE ABSENCES

The school will take action to notify parents and address attendance concerns by the time or at the time a child misses 10% of the school days. The school will consider absences excessive by the time they reach 15% of the school days. Child Protective Services will be contacted as necessary.

EXCUSED AND UNEXCUSED ABSENCES, TARDIES, DISMISSALS

As defined in the Commissioner's Regulations under attendance laws, the following list contains reasons for excused absences, tardies, or release from school:

Personal illness, death in the family, impassable roads due to inclement weather, religious observance, quarantine, required court appearances, attendance at health clinics, approved college visits, and approved cooperative work programs, and military obligations.

Unexcused absences occur when students miss class(es) for any reason other than those stated above. In addition, all absences, tardies, or early releases are defined as unexcused until a written note is provided from the parent or guardian. Three or more unexcused absences, tardies, or early releases within each semester will be treated as Category I Behaviors according to the Student Code of Conduct. Interventions will be administered accordingly. There is no disciplinary penalty for excused (as defined above) absences, tardies, or early releases from school. However, patterns of excessive excused absences will be reviewed for possible interventions. These include, but are not limited to: phone calls, letters, conferences, required notes from health care providers, or referrals for legal or counseling interventions.

Occasionally parents remove their children from school for family vacations. It is important to remember that it is not the teacher's responsibility to replicate class experiences that students miss. Teachers will do their best to assist students who were absent, but they must balance this task with their normal teaching responsibilities.

Students must assume responsibility for initiating the makeup process with their teachers.

LATE BUS SCHEDULE

Monday, Wednesday, Thursday, Friday @ 3:15 p.m.

There is no late bus on Tuesdays. The late bus is provided only for students involved in supervised school activities after regular dismissal times. In order to ride the late bus, students who stay after school must be under the supervision of a staff member, club advisor, or coach. Students must have a school-issued bus pass upon boarding the bus. Any abuse of this may result in disciplinary consequences or the loss of late-bus privileges.

LATE SIGN-IN AND EARLY DISMISSAL

All students are expected to be enrolled in a full schedule of classes. In some cases seniors who are enrolled in a full schedule may request late sign-in and early dismissal for legitimate academic reasons and/or employment (letter from employer must be submitted to the attendance office). Such a request requires a completed application with the reason for the request and parent/guardian signatures, subject to administrative approval. This privilege is subject to review based on a student's Academic Eligibility and may be revoked at any time if responsible behavior as outlined below is not maintained.

**During the summer of 2024, District administration reviewed the attendance policy. Students and parents were notified of any changes made.*

MEDICAL EXCUSE FOR PHYSICAL EDUCATION & ATHLETICS

In order to be excused from physical education classes because of illness or injury, a written statement from a medical professional or parent/guardian is required. A note should be presented to the school nurse when students arrive at school. For an extended excuse of more than two days, a written medical excuse from a medical professional is required by state regulation. A medical excuse form completed and signed by a medical professional must be on file with the school nurse before the student is excused from physical education class.

Whenever a student has fully recovered from the condition requiring them to be excused from physical education, a statement (in writing) from the medical professional releasing the student and allowing participation in regular physical education classes must be submitted to the school nurse. NOTE: This regulation also applies to all students on an extended excuse from participating in athletics due to a medical condition.

PARKING LOT TRAFFIC/SAFETY

Students, parents, and visitors to the school must follow road signs, adhere to the 15 miles per hour speed limit, and follow any procedures put in place by administration. Vehicles in motion should not pass other vehicles.

Student drivers will enter the building at the Athletic Entrance. Student walkers and bus riders will enter at the front of the building. The parking lot doors nearest the flag pole will be locked.

PROHIBITED VEHICLES

Snowmobiles and all-terrain type vehicles are prohibited from being driven on school property in order to protect the people and the grounds from injury. Violations will be subject to prosecution.

Bicycles may be ridden to school as a means of transportation only. Recreational use of bikes on school grounds is prohibited during the course of school hours and all after school activities. All bicycles must be parked in the bike rack provided by the school and should be properly locked. Students are expected to be courteous

and safe, use good judgment when operating a bicycle, and adhere to all NYS laws regarding bicycle use.

Roller blades, sneakers with retractable wheels, skateboards, and scooters are prohibited from use on school property during the course of school hours and all after school activities. The use of jumps or ramps on school grounds is prohibited.

SCHOOL NURSE

Families must complete a health information survey each year (in addition, update information as changes occur during the year). The school nurse is available at 315-696-6241, for answering any health-related questions. In addition to giving first-aid and assisting students who have accidents or are ill during school hours, the nurse is available to advise students regarding problems, health, and hygiene. The nurse also maintains the students' health records and is responsible to see that all required medical examinations and immunizations are up-to-date.

If students become ill at school or if students are injured, they must report to the school health office. If the student is to go home, the nurse will contact the parents, make any necessary arrangements, and notify the main office. Students may not call parents directly without notifying the nurse if they are sick and wish to go home due to illness or injury.

All medications, whether prescription or over-the-counter medicines, must be deposited in their original container with the school nurse as soon as students arrive at school. By state law, a note from a parent **AND** a physician must accompany all medications. Dosage and time to be administered along with other pertinent information **must be included** in the note. Students may NOT carry medications with them or store them in their lockers or backpacks. Students that do not follow the rules and guidelines for medications may be subject to disciplinary action.

STUDENT DRIVERS & PARKING PERMITS

Driving to school is a privilege for students. Prior to driving to school, students must complete a Vehicle Registration Form to obtain a parking permit. The form is available in the main office. All student drivers will abide by the additional regulations found on the Application for Student Driving & Vehicle Registration form. In addition, the following rules apply: At all times, students must enter and leave the school parking lot from Route 80. The access road between the elementary and high school buildings is not to be used as it is not a public thoroughfare. While on school grounds, the speed limit is 15 miles per hour and must be observed at all times.

Parking may be revoked at any time if driving or parking rules are broken. Tardiness to school or attendance concerns may result in revocation of a parking permit.

1. Students' vehicles should be locked at all times when parked on school property. Students are not permitted to sit in cars or loiter in the parking lot. Students may not return to their cars until they are ready to

leave for the day or unless escorted by a staff member.

2. Students are not permitted to use their car or to leave the campus during the day unless they have prior approval from administration.
3. All cars are to yield the right of way to the buses.
4. Junior BOCES students are generally not allowed to drive to their program. However, there are times when a student may need to drive due to required medical appointments, etc. Permission slips must be picked up at BOCES prior to the day students need to drive. These forms need to be signed by the BOCES administrator and a parent or guardian. Seniors in good standing can drive to BOCES with the required documentation.
5. Students are not allowed to have another student ride with them at any time. Allowing another student(s) to ride in your car will result in disciplinary actions.

TARDINESS

Students who have unexcused tardies (lates) to school will be subject to progressive disciplinary consequences each semester as follows:

- 4 tardies: warning.
- 5-9 tardies: after school detention.
- 10-15 tardies: multiple after school detentions or Saturday detention.
- Students with excessive tardies are subject to further disciplinary consequences.

VISITORS

The Board encourages parents and other district citizens to visit the district's schools. While we encourage visits, schools are a place of work and learning, and certain limits must be set for such visits. We are responsible for the safety of all persons in the building and on the grounds. To preserve student safety, the doors are locked from 8:00 a.m. to 3:15 p.m. Anyone who visits the school must report to the main office upon entering the school to register into the visitor management system. Approved visitors will be directed or escorted to their destination. Visitors should make appointments ahead of time by notifying the main office of their intent.

DISTRICT CODE OF CONDUCT

The Board of Education is committed to providing a safe and orderly school environment where students may receive, and district personnel may deliver, quality educational services without disruption or interference. Responsible behavior by students, teachers, other district personnel, parents, and visitors to the school is essential to achieving this goal.

The District has a long-standing set of expectations for conduct on school property and at school functions. These expectations are based on the principles of civility, mutual respect, citizenship, character, tolerance, honesty, and integrity.

The Board of Education recognizes the need to define clearly the expectations for acceptable conduct on school property and at school functions, to identify the possible consequences of unacceptable conduct, and to ensure that discipline, when necessary, is administered promptly and fairly. Further, the Board recognizes the importance of instruction on tolerance, respect for others, and dignity, including awareness and sensitivity to harassment, bullying, cyberbullying, discrimination, and civility. This includes, but is not limited to, actual or perceived differences in race, color, weight, national origin, ethnic group, religion, religious practice, mental or physical disability, socio-economic status, sexual orientation, gender, and sex. To this end, the Board adopts this Code of Conduct (“Code”) (Refer to the Resources tab on the school website).

Unless otherwise indicated, this Code applies to all students, school personnel, parents, and visitors when on school property or attending school functions. This Code also applies to off-campus conduct that creates, or would foreseeably create, a risk of substantial disruption within the school environment, or where it is foreseeable that the conduct might reach school property.

STUDENT CONDUCT

Tully Central School District is committed to safeguarding the rights given to all students under state and federal law and district policy. The district expects students to conduct themselves in an appropriate and civil manner, with proper regard for the rights and welfare of other students, district personnel, visitors, and other members of the school community, and for the care of school property and equipment. All district students have the right to:

1. A safe, healthy, orderly, and civil school environment.
2. Take part in all district activities on an equal basis in accordance with law.
3. Present their version of the relevant events to school personnel authorized to impose a disciplinary consequence in connection with the imposition of the consequence.
4. Access district policies, regulations, and rules and, when necessary, receive an explanation of them from school personnel.
5. Not to be intimidated, harassed, or discriminated against on the basis of actual or perceived race, color, weight, national origin, ethnic group, religion or religious practice, creed, sex, gender, sexual orientation, disability, or any legally protected category by anyone school property or at a school function.
6. Attend school and have the opportunity to receive an education.

Tully Junior-Senior High School students have the responsibility to:

1. Contribute to maintaining a safe and orderly school environment that is conducive to learning.
2. Show respect to other persons and to property.

3. Be familiar with and abide by all district policies, rules, and regulations dealing with student conduct.
4. Attend school every day unless they are legally excused, and be in class, on time, and prepared to participate and learn.
5. Work to the best of their ability in all academic and extracurricular pursuits, and strive toward their highest level of possible achievement.
6. Respond to direction given by teachers, administrators, and other school personnel in a respectful, positive manner.
7. Learn, develop, and apply mechanisms to control their behavior.
8. Ask questions when they do not understand.
9. Seek help in solving problems that might lead to disciplinary consequences.
10. Dress appropriately for school and school functions.
11. Accept responsibility for their actions.
12. Conduct themselves as representatives of the school district when participating in or attending school or school functions, and hold themselves to the highest standards of conduct, demeanor, and sportsmanship.
13. Communicate any potentially dangerous situation to an appropriate school employee.
14. Respect one another and treat others in accordance with this Code and the Dignity for All Students Act (DASA).
15. Promote an environment that is free from intimidation, harassment, bullying, and discrimination through conduct that fosters civility, kindness, and acceptance.
16. Timely report and encourage others to timely report any incidents of intimidation, harassment, bullying, or discrimination to the building administrator or Dignity Act Coordinator (DAC).
17. Conduct themselves in a manner that does not create or foreseeably create a risk of substantial disruption within the school environment, where it is foreseeable that the conduct, communication, threat, intimidation, or abuse might reach school property.

Tully Junior-Senior High School parents have the responsibility to:

1. Recognize that the education of their child's education is a joint responsibility with the school community.
2. Send their child to school regularly, on time, and ready to participate and learn.
3. Ensure their child attends school regularly and on time.
4. Ensure absences are excused under the district's attendance policy.
5. Insist their child be dressed and groomed in a manner consistent with the student dress code.
6. Help their child understand that in a democratic society, appropriate rules are required to maintain a safe, orderly environment.
7. Know and abide by school policies, regulations, and rules, and help their child understand them.

8. Convey to their child a supportive attitude toward education and the district by becoming acquainted with their child's school, employees, curriculum, and school functions.
9. Build good relationships with school personnel.
10. Help their child deal effectively with peer pressure.
11. Provide appropriate methods, support, and resources to help students control behavior.
12. Inform school officials of changes in the home situation that may affect student conduct or performance.
13. Provide a place for study and ensure homework assignments are completed.
14. Teach their child respect and dignity for themselves, district employees, and other students regardless of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender/gender identity, or sex, which will strengthen the child's confidence and promote learning in accordance with the Dignity for All Students Act.
15. Model behavior that is free from harassment, bullying, intimidation, and discrimination and that fosters civility, kindness, and acceptance.
16. Report incidents of harassment, intimidation, bullying, and discrimination to the appropriate building administrator

These expectations for public conduct on school property and at school functions are not intended to limit freedom of speech or peaceful assembly. The district recognizes that free inquiry and free expression are indispensable to the objectives of the district. The purpose of this code is to maintain public order and to prevent abuse of the rights of others.

All grievances should be directed to a building administrator. Specific information about the complaint should include: who is involved, what happened, where it happened, when it happened, and pertinent details of the situation.

COURSES OF ACTION AND INTERVENTIONS FOR BEHAVIOR

The consequences for unacceptable behavior are divided into three levels or categories. Because codes of behavior are designed to make the school environment conducive to education, the descriptors for each level categorize the severity of the behavior as it relates to learning.

Category I:

Refers to any infraction that negatively impacts a student's own ability to learn, but does not necessarily impede other students' abilities to succeed.

Category I behaviors include but are not limited to:

- tardiness to class and school
- truancy from class or detention
- being in an unsupervised or unauthorized area
- bullying (1)

- electronic device/cell phone use without permission
- disrespectful behavior
- chronic unpreparedness
- dress code violation
- inappropriate use of class time
- lying to a staff member
- public displays of affection
- refusing a reasonable request of a staff member

Category I interventions include but are not limited to*:

- Detention(s)
- After school detention(s)
- Counseling
- Loss of privileges
- Parent conference

*Should Category I behaviors continue after several interventions, Category II consequences will be implemented at the discretion of the school administrator.

Category II:

Refers to any infraction that may impede the student's own ability to learn, but also has a negative effect on other students' abilities to learn. This category includes behaviors that make others ill at ease. The behavior may have some negative impact on the health or safety of the others involved or violating others' rights.

Category II behaviors include but are not limited to:

- bullying (2)
- defacing property
- disruptive behavior
- forgery
- gambling
- rough-housing
- inappropriate use of school computer/Internet
- not following rules for safety
- physical altercation
- plagiarism/cheating
- profanity/inappropriate language
- truancy from school

Category II interventions include but are not limited to*:

- All category I interventions and:
- Saturday detentions
- Multiple after school detentions
- Referral to outside agencies
- In-School Suspension
- Out-of-School Suspension

*Should Category II behaviors continue after several interventions, Category III consequences will be implemented at the discretion of the school administrator.

Category III:

Refers to any behavior that impacts the school environment, students or personnel; such infractions may impact the health and safety of said student or others. These behaviors are considered extremely inappropriate and fall in the realm of zero-tolerance.

Category III behaviors include but are not limited to:

- bullying (3)

- Dignity Act violations - bullying, harassment, intimidation, discrimination
- fighting or other actions intended to harm
- gang activity
- hazing
- initiating false alarms
- organizing an attack on a student or staff
- possession or use of weapon or inappropriate object
- profanity directed towards staff
- theft or possession of someone's belongings without permission
- threatening behavior
- under the influence of, use, possession, or sale of tobacco products/drugs, alcohol, paraphernalia
- use, possession for sale of vaping devices and products
- vandalism or destruction of property

Category III interventions include, but are not limited to:

- All category II interventions and:
- Superintendent's hearing
- Extended Out-of-School suspension
- Police and/or court intervention

ACADEMIC INTEGRITY

It is important to maintain academic honesty and a high level of academic integrity at all times. Students are prohibited from cheating and committing plagiarism. Cheating is defined as the act of obtaining or attempting to obtain or aiding another to obtain academic credit for work by the use of any dishonest, deceptive, or fraudulent means. Allowing another student to copy homework is an example of cheating. Examples of cheating during an examination include, but are not limited to: copying, either in part or in whole, from another's test or examination; giving and/or receiving of answers or ideas on an examination or test; using notes, cheat sheets, or other information or devices inappropriate given the test conditions. Plagiarism is taking the ideas or statements of another writer without acknowledging that the information came from that source. Plagiarism can be intentional as well as unintentional. Plagiarism is considered to be a form of stealing. Some examples of plagiarism include: Information from a book or other written sources is copied or used without proper citation; from a web-page or electronic database is copied or used without proper citation; is included in an oral presentation that is not the speaker's own words and the source is not cited; work of one student is copied by another student without acknowledgement. Please note: students may not allow others to edit their documents unless specifically directed to do so by their teachers as this is also taking credit for someone else's work.

ANNUAL STUDENT INFORMATION VERIFICATION FORM

The annual student information verification form, along with opt out options, will be pushed out via ParentSquare. Parents/Guardians, please go to SchoolTool on the district website and review the current information on file for your student/s. If for some reason the information you have provided changes throughout the year, please contact our main office or your child(s) counselor.

DIGNITY FOR ALL AND ANTI-BULLYING

The district seeks to create an environment free of harassment, bullying (including cyberbullying), and discrimination, to foster civility in its schools, and to prevent conduct which is inconsistent with its educational mission. The district, therefore, prohibits all forms of harassment and bullying of students by employees or other students on school property and at school functions. The district further prohibits discrimination against students, including but not limited to, acts based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, or sex. This prohibition applies to both school employees and 2023 3410 15 students, while on school property, or at any school-sponsored activities/events that take place at locations off school property. In addition, persons engaging in acts of harassment, bullying, and/or discrimination, which can reasonably be expected to disrupt the educational process, may be subject to disciplinary actions or other corrective measures.

The District will take disciplinary measures for incidents involving harassment, bullying, and/or discrimination consistent with this Code of Conduct. In so doing, the District will incorporate a progressive model of student discipline that includes measured, balanced and age-appropriate remedies and procedures that make appropriate use of prevention, education, intervention and discipline. Consideration will be given to among other things, the nature and severity of the offending student's behavior(s), the developmental age of the student, the previous disciplinary record of the student and other extenuating circumstances, and the impact the student's behaviors had on the individual(s) who was physically injured and/or emotionally harmed. The district's responses will be reasonably calculated to end the harassment, bullying, and/or discrimination, prevent recurrence, and eliminate the hostile environment.

The District may also, as appropriate, avail itself of remedial responses to incidents of harassment, bullying, and/or discrimination in order to effect the end of such behavior. Remedial responses may include, but are not necessarily limited to: peer support groups; corrective instruction or other relevant learning or service experience; supportive intervention; or other research-based methods of harassment, bullying, and discrimination prevention.

DRESS CODE

All students are expected to give proper attention to personal cleanliness and to dress appropriately for school and school functions. Students and their parents have the primary responsibility for acceptable student dress and appearance. Clothing style trends will be given consideration as necessary; therefore, the dress code may be changed at any time throughout the school year. Teachers and all other district personnel should exemplify and reinforce acceptable student dress and help students develop an understanding of appropriate appearance in the school setting.

A student's dress, grooming, and appearance, including hair style/color, jewelry, body art, make-up, and nails, shall be safe, appropriate, and not disrupt or interfere with the educational process. Students must:

- Be safe and appropriate, including for the weather conditions, and it will not disrupt or interfere with the educational process.
- Ensure that outer clothing completely covers all undergarments.
- Include safe and functional footwear at all times.
- Exclude items that are vulgar, obscene, libelous, or that denigrates others.
- Not promote or endorse the use of alcohol, tobacco, or illegal drugs, or encourage other illegal or violent activities.

Students who violate the student dress code will be required to modify their appearance. Students who refuse to modify their appearance or who have to be spoken to multiple times regarding their appearance will be subject to Category II disciplinary interventions from the Code of Conduct, up to and including suspension for the day.

GUN FREE SCHOOLS POLICY

No student may bring onto school premises or shall have in their possession on school premises any firearm as defined in federal law. More specifically, for purposes of this policy, the term "firearm" shall mean: any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of such weapon; any firearm muffler or silencer or any destructive device (18 U.S.C. 921).

In accordance with the Gun Free Schools Act of 1994, any student found guilty of bringing a firearm onto school premises, or of having such firearm in their possession on school premises, after a hearing has been provided under Educational Law Section 3214, will be subject to at least a one-year suspension from school, unless the Superintendent of schools imposes a lesser penalty on a case-by-case basis. The Superintendent shall review the penalty and may modify the penalty based on factors set forth in Section 100.2 of the Regulations of the Commissioner of Education and in Commissioner's decisional law.

MILITARY ACCESS TO DIRECTORY INFORMATION

In accordance with federal legislation, school districts must disclose to military recruiters upon request, the names, addresses, and telephone numbers of our students in grades 11 and 12. However, the district must also notify parents of their rights and the rights of their children to request that the district **NOT** release such information if it is requested. An opt-out for the school to disclose this information will be pushed out via ParentSquare.

PROVISION OF INTERPRETER SERVICES TO PARENTS

Interpreter services may be available at no charge, provided that a written request is made to the School District within fourteen (14) days of the scheduled school initiated meeting or activity pertaining to the academic and/or disciplinary aspects of their student's education.

PUBLIC NOTICE

In compliance with United States Law under Title IX "Non-Discrimination on basis of age, sex, race, color, creed, national origin, or handicap," the Tully Central School District herewith notifies all parties that it does not discriminate in the educational programs or activities which it operates and that is required by the Title IX and the rules and regulations of the United States Department of Health, Education and Welfare (HEW) not to discriminate in such a manner. This requirement not to discriminate in education programs and activities extends to employment therein, and to admission thereto. Inquiries concerning the application of Title IX and the rules and regulation of HEW may be referred to the Tully Superintendent of Schools.

RELIGIOUS EXPRESSION IN THE INSTRUCTIONAL PROGRAM

Instruction will at times include subject matter that is religious in nature. Such instruction will be for the purposes of teaching religious concepts, including, but not limited to symbols, historical and cultural content, and music. Students will be given the option to be excused from participating in those parts of an activity, program, or area of instruction involving a religious theme which conflicts with their own religious beliefs or that of their parents/guardians in accordance with applicable law and regulations. Alternatives may be provided that are of comparable instructional value.

SEARCH AND SEIZURE

In order to ensure the welfare of each student and to ensure orderly operation of the school, the administrators of the school are authorized to search students under appropriate circumstances. In *People v. Scott D.* the New York State Court of Appeals held that school authorities could conduct a search of a student's person when "sufficient cause" for such a search exists.

CIRCUMSTANCES UNDER WHICH A SEARCH MAY BE CONDUCTED:

A student may be searched if there is a reasonable suspicion that the search will turn up evidence that the student has violated either the law or the rules of the school. Wallets, purses, handbags, briefcases, pockets, lockers, gym bags, or other student effects are also subject to the same rule. The search should be conducted in a manner reasonably related to the objective of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction. All searches of students shall be conducted by a school administrator in the presence of at least one other witness.

SEXUAL HARASSMENT

The Tully Central School District will provide a learning and working environment that is free from sexual harassment. It is a violation of policy for any member of the District staff to harass another staff member or student, or for students to harass other students or staff, through conduct or communications of a sexual nature.

Sexual harassment consists of unwelcome sexual advances, request for sexual favors, and other inappropriate verbal, written, or physical conduct of a sexual nature when made by any member of the school staff to a student or to another staff member, or when made by any student to another student or staff member, whether on school premises or off school premises, when:

- Submission to such conduct is either made explicitly or implicitly a term or condition of an individual's employment or education, or when;
- Submission to or rejection of such conduct by an individual is used as the basis for employment or academic decisions affecting that individual, or when;
- Such conduct has the purpose or effect of substantially interfering with an individual's professional or academic performance or creating an intimidating, hostile, or offensive employment education environment.

Sexual harassment, as defined above, may include, but is not limited to:

- Sexually oriented verbal "kidding," abuse, or harassment;
- Pressure for sexual activity or sexual favors;
- Repeated remarks to a person with sexual or demeaning implications;
- Use of obscene or sexually suggestive language;
- Making obscene or sexually suggestive gestures, movements, or body motions;
- Posting or exhibiting of sexually explicit materials or distributing or displaying sexually explicit materials, photographs, calendars, etc.;
- Unwelcome touching, such as patting, pinching, or constant brushing against another's body;
- Suggesting or demanding sexual involvement accompanied by implied or explicit threats

concerning one's grades, employment status, or similar personal concerns.

Any person who alleges sexual harassment by a student in the School District may complain directly to the designated building administrator.

The right to confidentiality, both of the complainant and other accused, will be respected consistent with the School District's legal obligations and with the necessity to investigate allegations of misconduct in accordance with State and Federal Law and to take corrective action when this conduct has occurred.

A substantiated charge against a student in the School District will subject that student to disciplinary action, including suspension or expulsion, consistent with student disciplinary policies and State and Federal Law.

EXTRACURRICULAR ACTIVITIES

ATHLETIC & CO-CURRICULAR CODE OF CONDUCT

Participation in Tully Central School District activities (*athletic/extracurricular*) is a privilege, which should elicit great pride in students, families, and the school. A willingness to abide by program regulations and behave as a good citizen are necessary for the success of our students and our extracurricular programs. Parents/guardians are an example and role model for all students of the school district. Every student participating in athletic/extracurricular activities is required to sign a statement of personnel commitment. Student signatures communicate a willingness to set a positive example, adhere to basic concepts of good citizenship, and follow any additional rules and regulations that may be linked to the policy.

Students are expected to attend all of their assigned classes. Any student absent for more than 50% of the school day will need the permission of the coach/advisor/principal to participate in practice or a game that same day. Students legally absent from school on Friday may participate in Saturday's athletic activities. On non-traditional scheduled days (½ day), students are expected to be present in school unless they provide documentation of a legal absence (i.e. doctor's note, proof of college visit).

Any student with an out-of-school suspension will not be allowed to participate during their suspension. Students with an in-school suspension will be subject to administrative approval to participate.

Violations that will be dealt with by this Code of Conduct include, but are not limited to the following:

1. Use and/or possession of drugs or alcohol, tobacco, tobacco products, or vape materials.

2. Hosting, attending, or remaining at parties where illegal distribution of alcohol, drugs, or other performance enhancing substances are present and/or used.
 3. Repeated disregard of school or activity rules.
 4. Theft of property.
 5. Vandalism or destruction.
6. Lying regarding an alleged violation or failure to cooperate with District investigation of alleged violation.

Violation of this code will result in a restriction from participation, a suspension for a period of time, or a loss of eligibility based on severity of the infraction. A student guilty of breaking any of these rules, will be subject to the following minimum actions:

1. Beginning the day of the offense, the student will be placed on probation for two years. The student will be required to practice/meet with the team/activity, but will be suspended from competition/performance as outlined below:

- a. Interscholastic Athletics/Extracurricular Activities: The competition/performance ***suspension shall be a number equal to at least 25%*** of the regular season competition/performance. The competition/performance suspension shall continue into the student's next season/activity period, to complete the 25% suspension.
- b. For those extracurricular activities whose competition/performance/activity are held on only a single occasion and the student participant violates the extracurricular activity code of conduct, based on the severity of the infraction, such student shall be ***precluded from participating or attending the extracurricular competitions, performance, or activity*** (ex. FFA, NYSMAA, Drama, Musical).

2. If a student offense occurs during the probationary period, the student will be allowed to participate with the team/activity, but will be suspended from competition/performance. The ***suspension shall be a number equal to at least 50%*** of the regular season/activity period. The suspension shall continue into the student's next season/activity period if the suspension has not been fulfilled in the regular season/activity. A conference will be held with the parents/guardians, student, coach/advisor, and school officials before the student is reinstated. Counseling will be required.

3. If a third offense occurs during the newly established probationary period, the student will be ***suspended from participation in any activity for one year*** beginning from the date of the third offense. A conference will be held with the parent/guardian before the student is reinstated in any activity at Tully Central School.
4. This does not prohibit any coach/advisor for a specific sport/activity from enforcing their own team/activity rules.

This Code of Conduct and the Academic Eligibility regulations are posted on the Tully website.

DANCES

Guidelines have been established for maintaining a safe atmosphere at dances at Tully Junior – Senior High School.

- Dances (including Prom) at Tully Junior – Senior High School are restricted to Tully students and their guests. Guest passes are obtained through the main office and must be returned to the office at least 24 hours prior to the dance. All students and their guests must be in good academic standing to attend. Guests must be under the age of 21.
- No junior high students (Grades 6-8) may attend high school (Grades 9-12) dances. Conversely, no high school students may attend dances at the junior high level.
- Once you have entered the building, you must stay.
- Anyone who leaves will not be readmitted.
- Admission will be denied one hour after the dance begins.
- Permission to arrive after the one hour time limit must be arranged in advance with an administrator.
- Chaperones will be present at all dances in order to enforce all school and dance regulations.
- If it is determined that a student is under the influence of drugs or alcohol, the student's parents will be contacted immediately and asked to pick up their child. Disciplinary action will be administered according to the district's drug/alcohol policy.
- Students who are absent from school or leave early due to illness may not attend the dance.

FUND-RAISING ACTIVITIES

All school fund-raising activities must be approved by building administration and placed on the internal digital school fund-raising calendar managed by Mrs. Allen. Fund-raising campaigns are not to be in competition with local merchants and are to be scheduled so as to minimize competition between the various classes and clubs. Faculty advisors and class and club officers may not enter

into any agreements with salesmen or vendors prior to approval.

Food sales cannot be scheduled at a time of day so as to violate state limitations on the sale of certain foods or to be in competition with the school lunch program. Only approved activities may be sponsored by a given organization.

The sale of merchandise or solicitation of pledges/donations for fundraising purposes by non-school organizations on school grounds is not permitted without administrative approval.

Permission to use the school logo on merchandise must be granted by the Superintendent of Schools. Please refer to the school website for more information and forms.

PHYSICAL EDUCATION

New York State guidelines require that students must have a complete change of clothing in order to participate in physical activity. This “change of clothing” means sneakers, socks, shorts, and shirts. Offensive or obscene writing or pictures are not permitted in gym class. No specific clothing such as sweatshirts and/or sweatpants are required, but the school dress code is enforced.

RISK OF INJURY

Participation in interscholastic athletics/extra-curricular activities creates risk of injury. Injuries can range from minor to very serious, including paralysis or even death. Contact sports normally carry the highest risk of serious injury.

INFORMATION REGARDING TULLY CENTRAL SCHOOL’S INSURANCE POLICY:

Steps to take if injured:

- Report injury to the school nurse, coach (if athletic related), or club advisor.
- Obtain a form from the school nurse.
- Our policy is an excess policy. This means that all medical bills must be processed through your own insurance company first. You may then apply to our insurance company for any remaining medical expenses that are covered within the limits of our policy.

Students and parents must SIGN an acknowledgement of this code of conduct upon beginning an activity and during each sport season and return to the interscholastic athletic coach or extracurricular activity advisor.

TULLY CENTRAL SCHOOLS

MISSION STATEMENT

The mission of the Tully Central Schools is to create an open, caring, and supportive atmosphere where every student is nurtured in the development of a respect and thirst for lifelong learning and personal dedication to the pursuit of excellence.

We will, through staff development and the use of the community and its resources, provide a challenging and innovative curriculum which develops creative thinking and problem solving while incorporating high standards and accountability.

Tully Central Schools will graduate competent, compassionate individuals responsible for themselves and the world at large, who can excel at any chosen endeavor.

