

Regular Meeting (Monday, June 12, 2023)
Tully Central School District
Tully Junior-Senior High School
Library, 6:00 p.m.

Generated by Jeanette Neadom on Thursday, June 15, 2023

MEMBERS PRESENT

Dr. Andrea Mourey, President
 Mr. Edward Wortley, Vice President
 Mrs. E. Fay Burt, Member
 Mrs. Jane Byrne-Panzarella, Member
 Mrs. Ryan Chatfield, Member
 Mrs. Colleen Kania, Member
 Mrs. Bettemae Russell, Member

MEMBERS ABSENT

Mr. Everett Chambala, Student Ex Officio Member

ADMINISTRATION PRESENT

Dr. Darcy Woodcock, Superintendent
 Mrs. Cristy Bobbett, Director of Student Support Services
 Mr. Ed Kupiec, Elementary School Principal
 Mr. Paul Schiener, Director of Instructional Support Services
 Mr. Kevin Sommer, School Business Administrator

ADMINISTRATION ABSENT

Mr. Mike O'Brien, Jr./Sr. High School Principal

OTHERS PRESENT

Ray Herrick, SRO
 Jeanette Neadom, District Clerk

1. Call Meeting to Order - Meeting was called to order by Andrea Mourey at 5:46 p.m.

Motion by Jane Byrne-Panzarella, seconded by E. Fay Burt to adjourn into executive session at 5:46 p.m. to discuss personnel items. Vote 7 to 0. Motion Carried.

Motion by E. Fay Burt, seconded by Jane Byrne-Panzarella to return to open session at 6:21 p.m. Vote 7 to 0. Motion Carried. Open session meeting was called again to order by Andrea Mourey at 6:29 p.m.

1.1 Pledge of Allegiance

1.2 Approve Agenda - Motion by Ryan Chatfield, seconded by E. Fay Burt to approve the agenda as presented. Vote 7 to 0. Motion Carried.

2. Minutes

2.1 Approve Minutes of Previous Meeting - Motion by Ryan Chatfield, seconded by Jane Byrne-Panzarella to approve the May 16, 2023 minutes as presented. Vote 7 to 0. Motion Carried.

3. Recognitions

3.1 Student and Staff Recognitions - Retirees and TES NYSSMA students and staff were recognized and thanked.

4. Visitors

4.1 Visitors are recognized and welcomed - Nicole Damon, Sarah Hill, Greg Wood, Heather Wood, Tamica Fredenburg, Marlene Santos, Tom Abrams, Monica Abrams, Lisa Snyder, Steve Pierce, Sandra Mulondo, Jamie Wortley, Jim Paccia, Glen Wintermute, Kim Beak, Greg Brewer, Cheryl Wayne, Jennifer Trexler, Stew Snyder, Jeff Proulx, Cheryl Paccia, Vincent Cesario, Mu Fang Guo and Sophia Guo. Steve Pierce and Jeff Proulx spoke regarding the potential for a new sports facility with turf field as focal point surrounded by bleachers, press box, and lights. They expressed a desire to begin a conversation in regard to this.

5. Presentations and Items for Discussion

5.1 Superintendent's Report

- Student Government - No report; Senior Trip
- JSHS - Administration shared that many fun events are happening from the Pops Concert, Art Show, athletic competitions, academic achievements with over 150 students receiving awards to high school graduates parading through TES to encourage the younger students.
- TES - Ed Kupiec shared that unfortunately the "Concert on the Lawn" had to be held indoors again this year, however there are lots of fun events to come such as Flag and Field Day and the sixth grade moving up ceremony.

- Cristy Bobbett - shared the power point from the Special Olympiad held on June 5th. This was considered a very successful event by many, if not all.
- Paul Schiener - shared that it is a busy time of year mainly consisting of field testing which is finishing up and next will be regents testing.
- Darcy Woodcock - shared that the suggested guidelines provided by the Dept of Health and NYSED were followed during the air quality alerts. It was a difficult time period to address. Dr. Woodcock held senior exit conferences and data will be presented to the BOE in the near future. Lots of Kudos to the BOE, current members and especially to Jane and Fay for their years of time and commitment. Also, so much thanks given to the retiring faculty/staff and a some of the retirees choose to share some stories from their time here at Tully.

5.2 Board of Education President's Report - Andrea Mourey shared how hard it is to address anonymous concerns/complaints. Often there are more questions that need to be answered and when the BOE is unable to reach the individual to further investigate, it is impossible to fully resolve concerns and get back to the anonymous person. On another note, the BOE is tentatively planning a full retreat this summer to be held over a two day period with 3 hour blocks of time each day.

5.3 Committee Reports - no additions to the minutes. However, the policy committee received a request to review the cell phone use in school. This will be discussed at upcoming meeting(s).

- Wellness Committee Meeting - May 18, 2023 at 3:30 p.m.
- Health and Safety Committee Meeting - May 24, 2023 at 3:30 p.m.
- Facilities Committee Meeting - May 31, 2023 at 3:00 p.m.
- Policy Committee Meeting - June 6, 2023 at 8:15 a.m.

6. Financial Items

6.1 Financial Reports - approval of the May 2023 financial reports as presented.

6.2 Claims - approval of the May 2023 claims / payments as presented.

6.3 Budget Transfers - approval of the budget transfers dated May 31, 2023.

6.4 Budget Transfers - Year End - approval for Superintendent to authorize transfers over \$10,000 for year end budget adjustments to close the year end June 30, 2023

6.5 Fund Balance Management Plan - approval of the 2023-2024 Fund Balance Management Plan.

6.6 Reserve Funds Resolution - approval of the reserve funds resolution.

Motion by E. Fay Burt, seconded by Jane Byrne-Panzarella to approve financial items 6.1 through 6.6 by consent. Vote 7 to 0. Motion Carried

7. Policies

7.1 Policies for First Reading

- 8240 Instruction in Certain Subjects - recommended to move to second reading.

Motion by Jane Byrne-Panzarella, seconded by E. Fay Burt to approve policy 8240 for first reading. Vote 7 to 0. Motion Carried.

7.2 Policies for Second Reading

- 5630 Facilities - Inspection, Operation, and Maintenance
- 7420 Sports and the Athletic Program

Motion by Jane Byrne-Panzarella, seconded by E. Fay Burt to approve and adopt policies 5630 and 7420. Vote 7 to 0. Motion Carried.

8. Personnel

8.1 Appointment of District School Treasurer/Extra Curricular Accounts Treasurer - approval of the appointment of Timothy Lynch to the competitive class Cortland County civil service position of probationary District Treasurer/Extra Curricular Accounts Treasurer effective August 1, 2023, with a probationary period of 52 weeks, at a prorated salary for the 2023-2024 school year. This position is per the terms of the District Treasurer/Extra Curricular Accounts Treasurer Agreement.

8.2 Appointment of Custodian - approval of the appointment of Paul Brame to the competitive class Cortland County Civil Service position of provisional Custodian, with a retroactive effective date of May 22, 2023. This appointment is contingent upon Mr. Brame taking the next available Custodian test through Cortland County Civil Service and placing in the top three candidates. This appointment is per the terms of the current Collective Bargaining Agreement between the Tully Central School District and Teamsters Local Union 317.

8.3 Appointment of Food Service Helper - approval of the appointment of Desirea Hemingway to the labor class Cortland County civil service position of probationary Food Service Helper effective June 13, 2023, with a 52 week probationary period. This appointment is per the terms of the Collective Bargaining Agreement between the Tully Central School District and Teamsters Local Union 317 from July 1, 2022 - June 30, 2025.

8.4 Resignation of Contract Bus Driver - acceptance of the resignation of Yvonne Bailey from the position of Contract Bus Driver to be accepted effective June 16, 2023.

8.5 Resignation of Food Service Helper - acceptance of the resignation of Mary Kio from the position of Food Service Helper be accepted retroactively effective May 23, 2023.

8.6 Resignation of Bus Dispatcher - acceptance of the resignation from Kathleen Murphy from the position of Bus Dispatcher, effective July 1, 2023.

8.7 Appointment of Transportation Supervisor - approval of the appointment of Kathleen Murphy to the competitive class Cortland County civil service position of provisional Transportation Supervisor with an effective date of July 1, 2023. This appointment is contingent upon Ms. Murphy taking the next available Transportation Supervisor test through Cortland County Civil Service and placing in the top three candidates. This appointment is per the terms of the Transportation Supervisor Agreement.

Motion by E. Fay Burt, seconded by Jane Byrne-Panzarella to approve personnel items 8.1 through 8.7 by consent. Vote 7 to 0. Motion Carried.

8.8 Account Clerk/Census Coordinator Agreement - approval of the agreement for Jamie Wortley to the position of Account Clerk/Census Coordinator for the 2023-2024 school year. The Superintendent of Schools is authorized to sign same.

Motion by Jane Byrne-Panzarella, seconded by E. Fay Burt to approve personnel item 8.8. Vote 6 to 0 with one abstention-Edward Wortley. Motion Carried.

8.9 Assistant Director of Facilities II Agreement - approval of the agreement for Jerry Bishop to the position of Assistant Director of Facilities II for the 2023-2024 school year. The Superintendent of Schools is authorized to sign same.

8.10 Communication Specialist Agreement - approval of the agreement for Sherry Huggins to the position of Communication Specialist for the 2023-2024 school year. The Superintendent of Schools is authorized to sign same.

8.11 Permanent Appointment of Confidential Secretary to the Superintendent/District Clerk - approval of the permanent appointment of Jeanette Neadom-Ellis to the competitive class Cortland County civil service position of Confidential Secretary to the Superintendent/District Clerk with an effective date of May 8, 2023, due to successful completion of her probationary period. This appointment is per the terms of the Confidential Secretary to the Superintendent/District Clerk Agreement.

8.12 Confidential Secretary to the Superintendent/District Clerk Agreement - approval of the agreement for Jeanette Neadom-Ellis to the position of Confidential Secretary to the Superintendent/District Clerk for the 2023-2024 school year. The Superintendent of Schools is authorized to sign same.

8.13 Head Mechanic Agreement - approval of the agreement for Gregory Brewer to the position of Head Mechanic for the 2023-2024 school year. The Superintendent of Schools is authorized to sign same.

8.14 Local Area Network Technical Support Specialist Agreement - approval of the agreement for Doug Fischi to the position of Local Area Network Technical Support Specialist for the 2023-2024 school year. The Superintendent of Schools is authorized to sign same.

8.15 Payroll Coordinator Agreement - approval of the agreement for Jennifer Storey to the position of Payroll Coordinator for the 2023-2024 school year. The Superintendent of Schools is authorized to sign same.

8.16 School District Treasurer/Federal Grant Coordinator Agreement - approval of the agreement for Donna Doody to the position of School District Treasurer/Federal Grant Coordinator for the 2023-2024 school year. The Superintendent of Schools is authorized to sign same.

8.17 Technology Coordinator Agreement - approval of the agreement for Lee Duvall to the position of Technology Coordinator for the 2023-2024 school year. The Superintendent of Schools is authorized to sign same.

8.18 Leave of Absence of JSHS Physical Education Teacher - approval of the leave of absence request from Ashley Brunelle from her position as JSHS Physical Education Teacher be accepted with a start date of August 31, 2023 with an end date of June 28, 2024.

8.19 Summer Bus Drivers, Monitors and Transportation Substitutes - approval of the summer bus drivers, bus monitors (aides) and transportation substitutes as presented.

8.20 Appointment of Temporary Cleaner - approval of the appointment of Michael Reid as temporary cleaner as specified on the completed Recommendation of Appointment.

8.21 Appointment of Temporary Cleaner - approval of the appointment of Lisa Bollinger as temporary cleaner as specified on the completed Recommendation of Appointment.

8.22 Appointment of Temporary Cleaner - approval of the appointment of Connor Cochran as temporary cleaner as specified on the completed Recommendation of Appointment.

8.23 Substitutes - approval of substitute(s)

- Substitute Non-Certified Teaching Assistant - Ethan Buff effective June 13, 2023

8.24 Contract modifications for the School Business Administrator - approval of the contract modifications for the School Business Administrator, Kevin Sommer.

8.25 Contract modifications for the Superintendent of Schools - approval of the contract modifications for the Superintendent of Schools, Darcy L. Woodcock.

Motion by Jane Byrne-Panzarella, seconded by E. Fay Burt to approve personnel items 8.9 through 8.25 by consent. Vote 7 to 0. Motion Carried.

9. New Business

9.1 OCM BOCES Service Contract - approval of the three (3) year service contract with OCM BOCES for the Regional Information Center (RIC) to provide classroom technology, library automation and other instructional technology services for a maximum period of three (3) years per the attachment.

9.2 OCM BOCES Agreements - approval of the OCM BOCES Agreements for the 2023-2024 school year as presented.

Motion by Jane Byrne-Panzarella, seconded by E. Fay Burt to approve new business items 9.1 through 9.2 by consent. Vote 7 to 0. Motion Carried.

9.3 Volunteers - approval of volunteer(s)

Name	TES	JSHS	Coach	Activity	BOE Mtg
Coleman, Holly		x		Senior Breakfast	6/12/2023
Panzarella, Sarah	x			Elementary School Activities - various	6/12/2023

Motion by Edward Wortley, seconded by E. Fay Burt to approve new business item 9.3. Vote 6 to 0 with one abstention - Jane Byrne-Panzarella. Motion Carried.

9.4 Late Item: Health and Welfare Services Contract - Fayetteville-Manlius CSD - approval of the contract for health and welfare services with the Fayetteville-Manlius Central School District.

9.5 CSE Recommendations - approval of CSE recommendations as presented.

Motion by E. Fay Burt, seconded by Jane Byrne-Panzarella to approve new business items 9.4 through 9.5 by consent. Vote 7 to 0. Motion Carried.

10. Meetings and Dates

10.1 Upcoming meetings and dates

- JSHS Graduation - June 16, 2023 at 5:00 p.m.
- Juneteenth - June 19, 2023 - No School/School Closed
- DEI Committee Meeting - June 20, 2023 at 3:30 p.m.
- Half Days at TES - June 21 and 22, 2023
- Health and Safety Committee Meeting - June 22, 2023 at 3:30 p.m.
- Rating Day/Staff Development Day - June 23, 2023
- Regular and Reorganization BOE Meeting - July 11, 2023 at 6:00 p.m.
- Academic Advisory Committee Meeting - TBD Fall 2023
- Athletics Advisory Committee Meeting - TBD Fall 2023

11. Public Comments

11.1 Public Comments - all declined to speak.

12. Executive Session - held at beginning of the meeting.

13. Adjournment

13.1 Adjourn Meeting - Motion by E. Fay Burt, seconded by Jane Byrne-Panzarella to adjourn the meeting. Vote 7 to 0. Motion Carried. Meeting adjourned at 7:45 p.m.


 Jeanette Neadom, District Clerk

Draft Minutes: 06/16/2023
 Schedule for BOE Review: 07/11/2023
 BOE Approval: 07/11/2023 (at regular meeting)