

Regular Meeting (Tuesday, September 19, 2023)

Tully Central School District
Board of Education
Tully Junior-Senior High School
Library, 6:00 p.m.

MEMBERS PRESENT

Dr. Andrea Mourey, President
Mr. Edward Wortley, Vice President
Mrs. Ryan Chatfield, Member
Ms. Jessica McAnaney, Member
Mrs. Bettemae Russell, Member
Ms. Cheryl Wayne, Member
Ms. Rachel Daddona, Student Ex Officio Member

ADMINISTRATION PRESENT

Dr. Darcy Woodcock, Superintendent
Mrs. Cristy Bobbett, Director of Student Support Services
Mr. Ed Kupiec, Elementary School Principal
Mr. Mike O'Brien, Jr.-Sr. High School Principal
Mr. Paul Schiener, Director of Instructional Support Services
Mr. Kevin Sommer, School Business Administrator

OTHERS PRESENT

Ray Herrick, SRO
Jeanette Neadom, District Clerk

1. Call Meeting to Order - Meeting was called to order at 6:03 p.m. by Andrea Mourey.

1.1 Pledge of Allegiance

1.2 Approve Agenda - Motion by Cheryl Wayne, seconded by Ryan Chatfield to approve the agenda as presented. Vote 6 to 0. Motion Carried.

2. Executive Session - Not Needed**3. Minutes**

3.1 Approve Minutes of Previous Meeting - Motion by Cheryl Wayne, seconded by Bettemae Russell to approve the August 22, 2023 minutes as presented. Vote 6 to 0. Motion Carried.

4. Recognitions

4.1 Student and Staff Recognitions - Dr. Woodcock welcomed some of our new employees. Nikki Allen, R.J. Malabanan, Shawn Tracy, Robert Jocz and Cameron Morgan were recognized at the meeting.

5. Visitors

5.1 Visitors are recognized and welcomed - no visitors

6. Presentations and Items for Discussion

6.1 Superintendent's Report

Student Council Update - Rachel Daddona shared the many things that are happening such as: Spirit Week, Pep Rally, and Semi-Formal. Elections are being held at the end of the month. Fall NHS/Spanish Inductions will be held on Oct. 26th. and the school play is planned for November 17th and 18th. Planning is beginning for the 2024 Senior Trip, Coffee Fundraiser, May 18th Prom, and mural painting.

Building Reports - Mr. O'Brien shared that the Jr. Sr. High School is continuing with the P2 Reboot. Picture day is coming soon and staff members have started discussing ideas for increased participation for Back to School night. Mr. Kupiec also shared that picture day is coming up and that state test results would be out soon. Teachers and students are busy with benchmarking and getting after school clubs started. The TES Back to School Night went very well and 51% of parents prefer having it before the start of school. There is a mixture of feedback on the time frame and the team is working to find a time that will work for everyone. Mrs. Bobbett shared that she is still receiving new special education enrollments. Mr. Schiener shared that there will be a DEI meeting tomorrow.

Opening of the New School Year - From Dr. Woodcock - A big THANK YOU to everyone in the District! A smooth start of the year and a giant "shout out" to Ed Kupiec and Cristy Bobbett for their job in being "runners" for students with lots of energy.

SRO Resignation - The Village of Marcellus P.D. has started the search for a replacement because Officer Glen Wintermute resigned.

NYSCOSS Fall Conference - Dr. Woodcock is attending in early October and will bring back lots of important information.

Guaranteed and Viable Curriculum - In progress; giving every other Wednesdays after school for collaborative curriculum work time.

PK-12 Mental Health Team - This team has formed and had their first meeting. In the process of developing interventions and resources for families and students.

NYSED Updates - New Holiday: Asian Lunar New Year will be February 10, 2024 which falls on a Saturday so the district will not be observing this holiday during school. We will need to incorporate the additional holiday in 2025.

6.2 Board of Education President's Report-Resignation of Colleen Kania as BOE member. She will be missed. The BOE made the decision to leave the seat vacant until Spring election. BOE is continuing with retreats before and after BOE meetings and will hold as many as necessary.

6.3 Committee Reports - no additional comments to minutes.

- Audit Committee Minutes - 8/22/2023
- Policy Committee Minutes - 9/12/2023

7. Financial Items

7.1 Financial Reports - Approval of the August 2023 financial reports as presented.

7.2 Claims- Approval of the July 2023 and August 2023 claims / payments as presented. **Correction-August 2023 Claims will be included in October Agenda.**

7.3 Budget Transfers - None Requiring Approval for August.

Motion by Ryan Chatfield, seconded by Cheryl Wayne to approve the financial items 7.1 through 7.3 by consent. Vote 6 to 0. Motion Carried.

8. Policies

8.1 Policies for First Reading

- 3420 Non-Discrimination and Anti-Harassment in the District
- 5140 Administration of the Budget
- 6121 Sexual Harassment in the Workplace

Motion by Jessica McAnaney, seconded by Cheryl Wayne to approve policies 3420, 5140, and 6121 for first reading. Vote 6 to 0. Motion Carried.

8.2 Policies for Second Reading - None

9. Personnel

9.1 Acceptance of the resignation from Shawna Morasco from the position of School Social Worker effective September 8, 2023.

9.2 Appointment of Brittany Houppert to the position of School Social Worker with an anticipated effective date of September 20, 2023, a four year probationary appointment with an anticipated tenure date of September 20, 2027. Ms. Houppert has a NYSED School Social Worker provisional certificate.

9.3 Appointment of Lauren Northrup to the position of Long Term Substitute Library Media Specialist with an effective date of August 31, 2023 and an anticipated end date of June 28, 2024.

9.4 Acceptance of the leave of absence request from Kaitlyn Mahns from her position as K-12 ESOL Teacher with an anticipated start date of November 22, 2023 and an anticipated end date of March 22, 2024.

9.5 Acceptance of the leave of absence/use of sick leave request from John Jaworski from the position as JSHS Science Teacher with an anticipated start date of October 18, 2023 and an anticipated end date of December 5, 2023.

9.6 Acceptance of the leave of absence/use of sick leave request from Brian Mahns from the position as JSHS Social Studies Teacher with an anticipated start date of November 22, 2023 and an anticipated end date of January 9, 2024.

9.7 Acceptance of the resignation of Katelyn Dawson from the position of School Based Licensed Practical Nurse (LPN) effective retroactively to September 1, 2023.

9.8 Acceptance of the resignation of Amber Litz from the position of Teaching Assistant to be accepted effective retroactively to August 31, 2023.

9.9 Approval of the appointment of Nikki Allen to the competitive class Cortland County civil service position of provisional Keyboard Specialist, with an anticipated start date retroactive to September 6, 2023. This appointment is contingent upon Ms. Allen taking the next available Keyboard Specialist test through Cortland County Civil Service and placing in the top three candidates. This appointment is per the terms of the 2022-2025 Clerical agreement.

9.10 Approval of the appointment of Jesse Hares to the competitive class position of provisional Custodian effective September 20, 2023. This appointment is contingent upon Mr. Hares taking the next available Custodian test through Cortland County Civil Service and placing in the top three candidates. This appointment is per the terms of the Collective Bargaining Agreement between the Tully Central School District and Teamsters Local Union 317 from July 1, 2022 - June 30, 2025.

9.11 Approval of the appointment of Tarah Kadlubowski to the non-competitive class position of probationary Contract Bus Driver with an effective retroactive date of September 1, 2023, with a 52 week probationary period. This appointment is per the terms of the Collective Bargaining Agreement between the Tully Central School District and Teamsters Local Union 317 from July 1, 2022 through June 30, 2025.

9.12 Approval of the appointment of Desirea Hemingway to the labor class Cortland County civil service position of probationary Bus Aide with an anticipated start date retroactively of August 31, 2023, with a 52 week probationary period. This appointment is per the terms of the Collective Bargaining Agreement between the Tully Central School District and Teamsters Local Union 317 from July 1, 2022 - June 30, 2025.

9.13 Approval of the appointment of Timothy Mowers to the non-competitive class Cortland County civil service position of provisional Bus Driver Trainee with an anticipated start date retroactively of September 5, 2023, with an anticipated end date of November 27, 2023. This appointment is per the terms of the Collective Bargaining Agreement between the Tully Central School District and Teamsters Local Union 317 from July 1, 2022 - June 30, 2025.

9.14 Approval of the revised TES Department Chairperson(s) and New Teacher Mentors appointments for the 2023-2024 school year as presented.

9.15 Approval of the revised JSHS Department Chairperson(s) and New Teacher Mentors appointments for the 2023-2024 school year as presented.

9.16 Acceptance of the resignation of Michael Rankin from the position of School Monitor effective August 28, 2023.

Motion by Cheryl Wayne, seconded by Bettemae Russell to approve personnel items 9.1 through 9.16 by consent. Vote 6 to 0. Motion Carried.

9.17 Approval of the revised substitute(s) list as presented.

Motion by Jessica McAnaney, seconded by Cheryl Wayne to approve personnel item 9.17. Vote 4 to 0, two (2) abstention - Edward Wortley and Ryan Chatfield. Motion Carried.

9.18 Approval of the appointment of Johnny Wright to the non-competitive class Cortland County Civil Service position of provisional Bus Driver Trainee with an anticipated effective date of September 27, 2023, with up to 12 weeks of training as needed. This appointment is per the terms of the current Collective Bargaining Agreement between the Tully Central School District and Teamsters Local Union 317.

Motion by Ryan Chatfield, seconded by Bettemae Russell to approve personnel item 9.18. Vote 6 to 0. Motion Carried.

9.19 Approval of the appointment of the individuals listed below to chaperone the JSHS Fitness Center:

- Mary Fisher
- Rhiannon McElroy
- Emily Paccia
- Jamie Wortley

Motion by Bettemae Russell, seconded by Cheryl Wayne to approve personnel item 9.19. Vote 5 to 0, one (1) abstention - Edward Wortley. Motion Carried

10. New Business

10.1 Acceptance of the resignation of Colleen Kania from the position as BOE member retroactively to August 24, 2023.

10.2 Approval of the agreement for Donna Doody to serve as "Contractor" for in-person training and advisory for treasurer, accounts payable, payroll and other duties as defined by the Superintendent for the period of October 9, 2023 through June 30, 2024 and the Superintendent of Schools is authorized to sign the same.

10.3 Approval of the Memorandum of Understanding with Tully Teachers' Association relative to the revisions of Article XIII, Section F of the current Collective Bargaining Agreement and the Superintendent of Schools is authorized to sign the same.

10.4 Approval of the Teen Institute Conference 2023 Overnight Fieldtrip to Penn Yan, NY from November 9 - 13, 2023 as presented on the attached memorandum.

10.5 Approval of the Le Moyne College Occupational Therapy Agreement to host fieldwork observation students for the 2023-2024 school year.

10.6 Approval of surplus of technology items per the attached listing and the School Business Administrator is authorized to dispose of the items by the best available method at his discretion.

10.7 Approval of surplus of maintenance items per the attached listing and the School Business Administrator is authorized to dispose of the items by the best available method at his discretion.

10.8 Approval of Emergency Herbicide or Pesticide Application - Revised Rain Date(s) of October 27, 28 or 29.

10.9 Approval of the application from the Onondaga County Office of Real Property Tax Services for 2023 school taxes for the Corrected Tax Roll for tax map number 315489 114.-01-06.1 to reflect the revised application per attached, and authorizes the school district to correct the amount. The Superintendent of Schools is authorized to sign same.

10.10 Approval of the application from the Onondaga County Office of Real Property Tax Services for 2023 school taxes for the Corrected Tax Roll for tax map number 315489 115.-02-14.0 to reflect the revised application per attached, and authorizes the school district to correct the amount. The Superintendent of Schools is authorized to sign same.

10.11 Approval of the application from the Onondaga County Office of Real Property Tax Services for 2023 school taxes for the Corrected Tax Roll for tax map number 315489 115.-02-03.0 to reflect the revised application per attached, and authorizes the school district to correct the amount. The Superintendent of Schools is authorized to sign same.

10.12 Approval of additional volunteers as presented:

- Daniel Ray, JSHS/Loretto
- Kelsey (Dando) Stack, JSHS/Loretto

10.13 Approval of CSE recommendations as presented.

10.14 Approval of the Request for Proposal (RFP) for legal services and the School Business Administrator is authorized to proceed.

Motion by Jessica McAnaney, seconded by Ryan Chatfield to approve new business items 10.1 through 10.14 by consent. Vote 6 to 0. Motion Carried.

11. Meetings and Dates

11.1 Upcoming meetings and dates

- Wednesday, September 20 - DEI Committee, 3:30 p.m.
- Wednesday, September 27 - Facilities Committee, 3:00 p.m.

- Thursday, September 28 - Health and Safety Committee, 3:00 p.m.
- Wednesday, October 4 - Athletic Advisory Committee, 3:30 p.m.
- Monday, October 9 - School Closed/Columbus Day Holiday
- Tuesday, October 10 - Superintendent's Conference Day
- Tuesday, October 10 - Audit Committee, 4:30 p.m.
- Tuesday, October 10 - BOE Meeting, 6:00 p.m.
- Tuesday, October 10 - BOE Retreat, 7:15 p.m.
- Wednesday, October 11 - PTO Virtual Meeting, 7:00 pm

12. Public Comments - None

13. Executive Session

13.1 Proposed Executive Session - Motion by Cheryl Wayne, seconded by Bettemae Russell to adjourn into Executive Session at 6:48 p.m. to discuss the Superintendent's Evaluation. Vote 6 to 0. Motion Carried.

13.2 Return from Executive Session - Motion by Jessica McAnaney, seconded by Ryan Chatfield to return to open session at 7:54 p.m. Vote 6 to 0. Motion Carried.

14. Adjournment

14.1 Adjourn Meeting - Motion by Edward Wortley, seconded by Cheryl Wayne to adjourn the meeting. Vote 6 to 0. Motion Carried. Meeting adjourned at 8:01 p.m.


Jeanette Neadom, District Clerk

Draft Minutes: 09/29/2023
Scheduled for BOE Review: 10/10/2023
BOE Approved: 10/10/2023