

**Regular Meeting (Tuesday, November 18, 2025)**

Tully Central School District  
Board of Education  
Tully Junior-Senior High School  
Library, 6:00 P.M.

**MEMBERS PRESENT**

Edward Wortley, President  
Shannon Brown, Member  
Donna Doody, Member  
Scott Haynes, Member  
Jeffrey Phelps, Member  
Cheryl Wayne, Member

**MEMBERS ABSENT**

Bettemae Russell, Vice President

**ADMINISTRATION PRESENT**

Todd Freeman, Interim Superintendent  
Ed Kupiec, Elementary Principal  
Mike O'Brien, Jr./Sr. High Principal  
Adam O'Neill, Director of Student Support Svcs.  
Paul Schiener, Director of Instructional Support Svcs.  
Kevin Sommer, School Business Administrator

**1. Call Meeting to Order** - The Capital Project Forum began at 6:02 p.m. Regular BOE Meeting was called to order by Edward Wortley at 6:31 p.m.

1.1 Pledge of Allegiance

1.2 Approve Agenda - Motion by Jeffrey Phelps, seconded by Donna Doody to approve the agenda as presented. Vote 6 to 0. Motion Carried.

**2. Minutes**

2.1 Approve Minutes of Previous Meeting - Motion by Jeffrey Phelps, seconded by Cheryl Wayne to approve the October 21, 2025 minutes as presented. Vote 6 to 0. Motion Carried.

**3. Recognitions**

3.1 Student and Staff Recognitions - None.

**4. Visitors**

4.1 Visitors are recognized and welcomed - Ritch Edinger, Kayla Liddington, Heather Hudon, Suzanne Hardy, Art Rienhardt, Bruce Steele. Former Bus Driver shared concerns. Parent expressed continued concern of removal of transportation services for students within walking distance.

**5. Presentations and Items for Discussion**

5.1 Superintendent's Report - safety zone; discussions ensued.

5.2 Board of Education President's Report

5.3 Committee Reports - no updates or additions to minutes.

- Tuesday, October 21 - Finance and Audit Committee Minutes
- Wednesday, October 22 - Facilities Committee Minutes
- Thursday, October 23 - Health and Safety Committee Minutes
- Wednesday, October 29 - Academic Advisory Committee Minutes
- Thursday, October 30 - Culture and Community Committee Minutes
  - (formerly DEI and now sub committee; minutes will be part of the Wellness Committee Minutes next month)
- Wednesday, November 5 - Athletic Advisory Committee Minutes

**6. Financial Items**

6.1 Financial Reports - approval of the October 2025 financial reports as presented.

6.2 Claims - approval of the October 2025 claims/payments as presented.

### 6.3 Budget Transfers - None

Motion by Cheryl Wayne, seconded by Shannon Brown to approve financial items 6.1 through 6.3 by consent. Vote 6 to 0. Motion Carried.

## **7. Policies**

### 7.2 Policies for Second Reading - approval of policies for second reading and adoption of policies.

- 1611 Business of the Annual District Election
- 5410 Purchasing
- 7132 Non-Resident Students

Motion by Jeffrey Phelps, seconded by Donna Doody to approve policies for second reading and adoption. Vote 6 to 0. Motion Carried.

## **8. Personnel**

8.1 MOA and Resolution - approval of the Memorandum of Agreement (MOA) with Teamsters Local 317 and Resolution as it relates to a specific employee. The Interim Superintendent/Superintendent of Schools is authorized to sign same.

8.2 Tully Clerical Staff Agreement - approval of the agreement between the Tully Clerical Staff and the Superintendent of Schools from July 1, 2025 - June 30, 2028 and the Superintendent of Schools is authorized to sign same.

8.3 Appointment of Tenure - approval that Kendal Patrick receive tenure appointment in the area of Pre-Kindergarten Teacher effective January 3, 2026.

8.4 Status Change of Head Mechanic - approval of the status change of Gregory Brewer to the competitive class Cortland County Civil Service position of permanent Head Mechanic retroactively effective November 13, 2025, due to successfully passing the civil service exam, being reachable on the eligible list and completion of the probationary period for this position. This appointment is in accordance with the terms of the employment agreement of Head Mechanic.

8.5 Appointment of Contract Bus Driver - probationary appointment of Laura Cushing to the non-competitive class position of probationary Contract Bus Driver with an effective date of November 19, 2025, with a 52 week probationary period. This appointment is in accordance with the terms of the current Collective Bargaining Agreement between the Tully Central School District and Teamsters Local Union 317.

8.6 Resignation of Keyboard Specialist - acceptance of the resignation from Tiffany Sporman from the position of Keyboard Specialist effective November 19, 2025 .

8.7 Contract Bus Driver Retirement - acceptance of the resignation from Russell Vinnedge due to retirement from the position of Contract Bus Driver effective December 4, 2025.

8.8 TES Co-Curricular Personnel Recommendations (Dept. Chair/Mentors) - approval of the revised TES Department Chairperson(s), Co-Curricular Advisor and New Teacher Mentor appointments for the 2025-2026 school year as presented.

8.9 JSHS Co-Curricular Personnel Recommendations (Dept. Chair/Mentors) - approval of the revised JSHS Department Chairperson(s), Co-Curricular Advisors and New Teacher Mentors appointments for the 2025-2026 school year as presented.

8.10 Approval of Student Teachers - approval of the student teachers for the Spring 2025-2026 school year as presented.

Student Teacher/College	Host Teacher/Building	Term/Dates
Adriana Bifolco/SUNY Cortland	Aleisha M. Pforter/JSHS	1/26-3/20/2026
Sierra Medina/Le Moyne	Lisa Saile/TES	Spring Semester
Zachary Slocum/Le Moyne	Melissa Pickard/TES	Spring Semester

8.11 Substitutes(s) - approval of substitutes as presented.

### **Substitute Cleaner**

Sherry Wintermute effective November 19, 2025

### **Substitute Custodian**

Benjamin Shenandoah effective November 19, 2025

Motion by Jeffrey Phelps, seconded by Shannon Brown to approve personnel items 8.1 through 8.11 by consent. Vote 6 to 0. Motion Carried.

8.12 Resignation of Custodian - acceptance of the resignation from Thomas Haynes from the position of Custodian effective November 30, 2025.

8.13 Appointment of Custodian II - probationary appointment of Thomas Haynes to the competitive class position of Custodian II effective December 1, 2025, with a 52-week probationary period. This appointment is in accordance with the terms of the current Collective Bargaining Agreement between the Tully Central School District and Teamsters Local Union 317.

Motion by Cheryl Wayne, seconded by Jeffrey Phelps to approve personnel item 8.12 and 8.13 by consent. Vote 5 to 0 with one abstention by Scott Haynes. Motion Carried.

## **9. New Business**

9.1 Bid Award for Capital Outlay Project 2025 - approval of the Capital Outlay Project 2025 to the lowest most responsible bidder, per legal review and authorizes the School Business Administrator to proceed with the process.

9.2 Intermunicipal Agreement with LaFayette School District - approval of the Intermunicipal Agreement between LaFayette School District and Tully Central School District effective retroactively October 23, 2025 through June 30, 2026 and the Superintendent of Schools is authorized to sign same.

Motion by Jeffrey Phelps, seconded by Donna Doody to approve new business items 9.1 and 9.2 by consent. Vote 6 to 0. Motion Carried.

9.3 Contractor/Mentoring Agreement - approval of the agreement for Darci LaRose to serve as "Contractor" as an in-person mentor for the payroll office as presented for the period of October 18, 2025 through August 30, 2026 and the Superintendent of Schools is authorized to sign same.

New business item 9.3 Tabled

9.4 Correction of School Taxes - approval of the application(s) from the Onondaga County Office of Real Property Tax Services for 2025 school taxes for the Corrected Tax Roll(s) as presented and authorizes the school district to correct the amount. The Interim Superintendent of Schools is authorized to sign same.

9.5 Technology Surplus - approval of the surplus of technology items as presented on the attached listing and the School Business Administrator is authorized to sell, donate or dispose of the technology items as may deem fit, consistent with applicable law.

9.6 Volunteers - approval of additional volunteers as presented.

- Carley Anderson
- Rachelle Armstrong
- Jeffrey Cook
- Tiffany Kent
- Ellie McElhannon
- Bonnie Schultz

9.7 CSE Recommendations - None

Motion by Cheryl Wayne, seconded by Shannon Brown to approve new business items 9.4 through 9.7 by consent. Vote 6 to 0. Motion Carried.

## **10. Meetings and Dates**

10.1 Upcoming meetings and dates

- Wednesday, November 19 - Facilities Committee, 3:00 p.m. virtual
- Thursday, November 20 - Health and Safety Committee, 3:00 p.m.
- Wednesday, November 26 - Friday, November 28 - Thanksgiving Recess
- **Thursday, December 11 - Capital Project Vote, TES Gymnasium, 7 am to 8 pm ADDED**
- Tuesday, December 16 - Finance and Audit Committee, 5:00 p.m.
- Tuesday, December 16 - BOE Meeting, 6:00 p.m.

## **11. Public Comments**

11.1 Public Comments - None at this time.

## **12. Executive Session**

12.1 Proposed Executive Session - Motion by Jeffrey Phelps, seconded by Scott Haynes to adjourn into executive session to discuss contract negotiations. Vote 6 to 0. Motion Carried. Time: 7:23 p.m.

12.2 Return from Executive Session - Motion by Jeffrey Phelps, seconded by Scott Haynes to return to open session. Vote 6 to 0. Motion Carried. Time: 8:44 p.m.

12.3 Possible Action from Executive Session - 9.3 Contractor/Mentoring Agreement - approval of the agreement for Darci LaRose to serve as "Contractor" as an in-person mentor for the payroll office as presented for the period of October 18, 2025 through August 30, 2026 and the Superintendent of Schools is authorized to sign the same.

Motion by Cheryl Wayne, seconded by Jeffrey Phelps to approve new business item 9.3. Vote 4 to 0 with two abstention by Edward Wortley and Donna Doody. Vote 4 to 0. Motion Carried.

### **13. Adjournment**

13.1 Adjourn Meeting - Motion by Scott Haynes, seconded by Shannon Brown to adjourn the meeting. Vote 6 to 0. Motion Carried. Time: 8:55 p.m.

*Jeanette Neadom*  
Jeanette Neadom, District Clerk

Draft Minutes: 12/9/2025

Scheduled for BOE Review: 12/16/2025

BOE Approval: 12/16/2025