

**Regular Meeting (Tuesday, June 17, 2025)**

Tully Central School District

Board of Education

Tully Junior-Senior High School

Library, 6:00 P.M.

**MEMBERS PRESENT**

Edward Wortley, President

Donna Doody, Member

Jeffrey Phelps, Member (by videoconference)

Bettemae Russell, Member

Cheryl Wayne, Member

**MEMBERS ABSENT**

Ryan Chatfield, Vice President

Elaina Iozzo, Student Ex Officio

**ADMINISTRATION PRESENT**

Darcy Woodcock, Superintendent

Mike O'Brien, Jr./Sr. High Principal

Adam O'Neill, Director of Student Support Svcs.

Paul Schiener, Director of Instructional Support Svcs.

Kevin Sommer, School Business Administrator

**OTHERS**

Jeanette Neadom, District Clerk

**1. Call Meeting to Order** - Meeting was called to order by Edward Wortley at 6:04 p.m.**1.1 Pledge of Allegiance**

**1.2 Approve Agenda** - *Motion by Cheryl Wayne, seconded by Donna Doody to approve the agenda as presented. Vote 5 to 0. Motion Carried.*

**2. Minutes**

**2.1 Approve Minutes of Previous Meeting** - *Motion by Jeffrey Phelps, seconded by Cheryl Wayne to approve the May 20, 2025 minutes as presented. Vote 5 to 0. Motion Carried.*

**3. Recognitions**

**3.1 Student and Staff Recognitions** - Yearbook Club, Art Advisors and Art Students along with the June Retirees were recognized. Many thanks to Darcy Woodcock for all that she has done for TCSD. We wish her well and she will be missed.

**4. Visitors**

**4.1 Visitors are recognized and welcomed** - Sherry Huggins, Bridget Hart, Michelle Gazdik, Susan Biggar, Mary Podsiedlik, Susan Ball, Art Rienhardt, Greg Brewer and various students. All declined to comment.

**5. Presentations and Items for Discussion****5.1 Superintendent's Report**

- Student Government - no report
- Building Reports
  - JSHS - End of year busy; Awards; Block Ts; Field Days; So many fieldtrips; Regents and much more happening.
  - TES - Testing is complete; Data to come; Spring Concert(s) Success; Fieldtrips and PTO Book Fair success.

- o Paul Schiener - Final activities; Wrapping year end activities up.
  - o Adam O'Neill - Special Olympiad went well and attendance increases each year.
- District Updates - Cell phone (new policy for Use of Internet-Enabled Devices during the School Day) and storage discussions continue.

## 5.2 Board of Education President's Report

- Board Member Items - securing one to two dates for superintendent search; review of candidates.
- Future Agenda Items

5.3 Committee Reports - no additions or corrections to minutes presented. Recognition to Dr. Woodcock for the implementation of the mental health vision she helped create and develop.

- Audit and Finance Committee Meeting - May 20, 2025
- Facilities Committee Meeting - May 21, 2025
- Wellness Committee Meeting - May 21, 2025
- Health and Safety Committee Meeting - May 22 and June 9, 2025
- Athletic Advisory Committee Meeting - May 28, 2025
- Policy Committee Meeting - June 10, 2025

## **6. Financial Items**

6.1 Financial Reports - approval of the May 2025 financial reports as presented.

6.2 Claims - approval of the May 2025 claims/payments as presented.

6.3 Budget Transfers - approval of the budget transfers as presented.

6.4 Budget Transfers - Year End - approval for transfers over \$10,000 for year end budget adjustments to close the year end June 30, 2025.

*Motion by Cheryl Wayne, seconded by Donna Doody to approve financial items 6.1 through 6.4 by consent. Vote 5 to 0. Motion Carried.*

## **7. Policies**

### 7.1 Policies for First Reading

- 5676 Privacy and Security for Student Data and Teacher and Principal Data - *Motion by Jeffrey Phelps, seconded by Bettemae Russell to approve policy 5676 for first reading. Vote 5 to 0. Motion Carried.*
- 5685 Maximum Temperature for School Buildings and Indoor Facilities - *Motion by Cheryl Wayne, seconded by Donna Doody to approve policy 5685 for first reading. Vote 5 to 0. Motion Carried.*
- 7316 Use of Internet-Enabled Devices During the School Day - *Motion by Cheryl Wayne, seconded by Donna Doody to approve policy 7316 for first reading. Vote 5 to 0. Motion Carried.*

7.2 Policies for Second Reading - no motion for policy 5840 for second reading and adoption. *Motion by Jeff Phelps, seconded by Bettemae Russell to send policy 5840 back to the Policy Committee for further review. Vote 5 to 0. Motion Carried.*

## **8. Personnel**

*Motion by Jeffrey Phelps, seconded by Donna Doody to table personnel items and discuss in executive session. Vote 5 to 0. Motion Carried.*

8.1 Appointment of Interim Superintendent of Schools - IT IS HEREBY RESOLVED that the Board of Education of the Tully Central School District appoints Kevin Sommer as the Interim Superintendent of Schools as outlined in the attached resolution.

- 8.2 Leave of Absence and Appointment of Administrative Intern - acceptance of the leave of absence and the appointment of Melissa Pickard as an Administrative Intern effective August 28, 2025 through on or about January 30, 2026.
- 8.3 Leave Request from Elementary Teacher - approval of the leave request from Taylor Hassett with an anticipated start date of September 3, 2025 and an anticipated return to work date of December 2, 2025.
- 8.4 Probationary Appointment of Elementary Teacher - appointment of Bridget Hart to the position of Elementary Teacher with an effective date of August 28, 2025, a three (3) year probationary appointment with an anticipated tenure date of August 28, 2028. This appointment is in accordance with the terms of the current Tully Teachers' Association Agreement.
- 8.5 Probationary Appointment of Elementary Special Education Teacher - appointment of Sarah Redington to the position of Elementary Special Education Teacher with an effective date of August 28, 2025, a three (3) year probationary appointment with an anticipated tenure date of August 28, 2028. This appointment is in accordance with the terms of the current Tully Teachers' Association Agreement.
- 8.6 Probationary Appointment of JSHS Special Education Teacher - appointment of Cassandra Washo to the position of JSHS Special Education Teacher with an effective date of August 28, 2025, a four (4) year probationary appointment with an anticipated tenure date of August 28, 2029. This appointment is in accordance with the terms of the current Tully Teachers' Association Agreement.
- 8.7 TES - Addition to Teaching Assistant Mentor - approval of Cindy Shaw as an additional TES Teaching Assistant Mentor appointment for the 2024-2025 school year.
- 8.8 Technology Coordinator Agreement - approval of the agreement for Lee Duvall to the position of Technology Coordinator for the 2025-2026 school year. The Superintendent of Schools is authorized to sign same.
- 8.9 Transportation Supervisor Agreement - approval of the agreement for Katie Murphy to the position of Transportation Supervisor for the 2025-2026 school year. The Superintendent of Schools is authorized to sign same.
- 8.10 Assistant Director of Facilities II Agreement - approval of the agreement for Jerry Bishop to the position of Assistant Director of Facilities II for the 2025-2026 school year. The Superintendent of Schools is authorized to sign same.
- 8.11 Cook Manager Agreement - approval of the agreement for Mark Guccardi to the position of Cook Manager for the 2025-2026 school year and the Superintendent of Schools is authorized to sign the same.
- 8.12 Head Mechanic Agreement - approval of the agreement for Gregory Brewer to the position of Head Mechanic for the 2025-2026 school year. The Superintendent of Schools is authorized to sign same.
- 8.13 Communication Specialist Agreement - approval of the agreement for Sherry Huggins to the position of Communication Specialist for the 2025-2026 school year. The Superintendent of Schools is authorized to sign same.
- 8.14 Confidential Secretary to the Superintendent/District Clerk Agreement - approval of the agreement for Jeanette Neadom to the position of Confidential Secretary to the Superintendent/District Clerk for the 2025-2026 school year. The Superintendent of Schools is authorized to sign same.
- 8.15 Local Area Network Technical Support Specialist Agreement - approval of the agreement for Doug Fischl to the position of Local Area Network Technical Support Specialist for the 2025-2026 school year. The Superintendent of Schools is authorized to sign same.
- 8.16 Payroll Coordinator Agreement - approval of the agreement for Carol Beck to the position of Payroll Coordinator for the 2025-2026 school year. The Superintendent of Schools is authorized to sign same.
- 8.17 School District Treasurer/Extra Classroom Agreement - approval of the agreement for Timothy Lynch to the position of School District Treasurer/Extra Classroom for the 2025-2026 school year. The Superintendent of Schools is authorized to sign same.

8.18 Summer Bus Drivers, Monitors and Transportation Substitutes - approval of the summer bus drivers, bus aides and transportation substitutes as presented.

8.19 Resignation of Cook - acceptance of the resignation of Sherry Wintermute from the position of Cook effective June 25, 2025.

8.20 Substitutes - approval of substitutes as presented.

- **Substitute Summer Cleaners** (effective July 1 through August 31, 2025)
  - Lisa Bollinger
  - Billi Brush
  - Caitlin Buglione
  - Desirea Hemingway
  - Michael Lee
  - Gina McNair
  - John (Mike) Moltion
  - Patrick Murphy (groundskeeper)
- **Substitute Bus Aide**
  - Sherry Wintermute effective June 18, 2025
  - Anna Martin **pending fingerprint clearance**

8.21 Account Clerk/Census Coordinator Agreement - approval of the agreement for Jamie Wortley to the position of Account Clerk/Census Coordinator for the 2025-2026 school year. The Superintendent of Schools is authorized to sign same.

## **9. New Business**

9.1 Fund Balance Management Plan - approval of the 2024-2025 Fund Balance Management Plan.

9.2 Reserve Funds Resolution - approval of the reserve funds resolution.

9.3 SEQRA Resolution - approval of the attached SEQRA resolution as written.

9.4 OCM BOCES/NYSMEC Participation - approval of participation in the OCM BOCES/NYSMEC bids process for electricity and natural gas services and for the Superintendent of Schools and/or School Business Administrator to sign any and all documents related to same.

9.5 Revised Reorganization Meeting Date - approval of the reorganization meeting date for the 2025-2026 school year be revised and scheduled for Wednesday, July 2, 2025 at 5:00 pm.

9.6 Board of Education Meeting Dates for 2025-26 - approval of the scheduled Board of Education meeting dates as presented in the attachment.

9.7 OCM BOCES Annual Agreements - approval of the OCM BOCES agreements for 2025-2026 school year.

9.8 ADA-PEP Agreement - approval of the agreement with OCM BOCES for Alcohol-Drug Abuse Prevention and Education Program (ADA-PEP) from January 1 - December 31, 2025 and the President of the Board of Education is authorized to sign same.

9.9 Liberty Resources Agreement - approval of the agreement with Liberty Resources Psychology, Physical, Occupational, Speech Therapy, PLLC for services outlined in the attached agreement for the period of July 1, 2025 through June 30, 2026.

9.10 Donation(s) - acceptance of various scholarship donation(s) on behalf of the Tully Central School District in the approximate amount of \$14,200 and that these funds be deposited in the appropriate district account(s).

9.11 Volunteers - approval of volunteers as presented.

- Joseph Fiacchi

- Nicholas Lee

9.12 CSE Recommendations - approval of CSE recommendations as presented.

*Motion by Donna Doody, seconded by Cheryl Wayne to approve new business items 9.1 through 9.12 by consent. Vote 5 to 0. Motion Carried.*

## **10. Meetings and Dates**

10.1 Upcoming meetings and dates

- Juneteenth - June 19, 2025- Schools and Offices Closed
- JSHS Graduation - June 20, 2025 at 5:00 p.m.
- Rating Day - June 27, 2025
- Regular and Reorganization BOE Meeting - July 2, 2025 at **5:00** p.m. (note time/day change for this meeting only).

## **11. Public Comments**

11.1 Public Comments - all declined to comment

## **12. Executive Session**

12.1 Proposed Executive Session - *Motion by Cheryl Wayne, seconded by Jeffrey Phelps to adjourn into executive session to discuss legal updates and contract negotiations. Vote 5 to 0. Motion Carried. Time: 7:10 p.m.*

12.2 Return from Executive Session - *Motion by Cheryl Wayne, seconded by Donna Doody to return to open session. Vote 5 to 0. Motion Carried. Time: 9:29 p.m.*

12.3 Possible Action from Executive Session:

## **Personnel**

8.1 Appointment of Interim Superintendent of Schools - IT IS HEREBY RESOLVED that the Board of Education of the Tully Central School District appoints Kevin Sommer as the Interim Superintendent of Schools as outlined in the attached resolution.

*Motion by Jeffrey Phelps, seconded by Donna Doody to approve personnel item 8.1. Vote 5 to 0. Motion Carried.*

8.2 Leave of Absence and Appointment of Administrative Intern - acceptance of the leave of absence and the appointment of Melissa Pickard as an Administrative Intern effective August 28, 2025 through on or about January 30, 2026.

***Motion by Donna Doody, seconded by Cheryl Wayne to approve personnel item 8.2. Vote 0 to 5. Nay vote. Motion Carried.***

8.3 Leave Request from Elementary Teacher - approval of the leave request from Taylor Hassett with an anticipated start date of September 3, 2025 and an anticipated return to work date of December 2, 2025.

*Motion by Donna Doody, seconded by Jeffrey Phelps to approve personnel item 8.3. Vote 5 to 0. Motion Carried.*

8.4 Probationary Appointment of Elementary Teacher - appointment of Bridget Hart to the position of Elementary Teacher with an effective date of August 28, 2025, a three (3) year probationary appointment with an anticipated tenure date of August 28, 2028. This appointment is in accordance with the terms of the current Tully Teachers' Association Agreement.

*Motion by Betterae Russell, seconded by Donna Doody to approve personnel item 8.4. Vote 5 to 0. Motion Carried.*

8.5 Probationary Appointment of Elementary Special Education Teacher - appointment of Sarah Redington to the position of Elementary Special Education Teacher with an effective date of August 28, 2025, a three (3) year probationary appointment with an anticipated tenure date of August 28, 2028. This appointment is in accordance with the terms of the current Tully Teachers' Association Agreement.



*Motion by Jeffrey Phelps, seconded by Donna Doody to approve personnel item 8.5. Vote 5 to 0. Motion Carried.*

8.6 Probationary Appointment of JSHS Special Education Teacher - appointment of Cassandra Washo to the position of JSHS Special Education Teacher with an effective date of August 28, 2025, a four (4) year probationary appointment with an anticipated tenure date of August 28, 2029. This appointment is in accordance with the terms of the current Tully Teachers' Association Agreement.

*Motion by Cheryl Wayne, seconded by Bettemae Russell to approve personnel item 8.6. Vote 5 to 0. Motion Carried.*

8.7 TES - Addition to Teaching Assistant Mentor - approval of Cindy Shaw as an additional TES Teaching Assistant Mentor appointment for the 2024-2025 school year.

*Motion by Jeffrey Phelps, seconded by Donna Doody to approve personnel item 8.7. Vote 5 to 0. Motion Carried.*

8.8 Technology Coordinator Agreement - approval of the agreement for Lee Duvall to the position of Technology Coordinator for the 2025-2026 school year. The Superintendent of Schools is authorized to sign same.

*Motion by Jeffrey Phelps, seconded by Cheryl Wayne to approve personnel item 8.8. Vote 4 to 1. Motion Carried.*

8.9 Transportation Supervisor Agreement - approval of the agreement for Katie Murphy to the position of Transportation Supervisor for the 2025-2026 school year. The Superintendent of Schools is authorized to sign same.

*Motion by Jeffrey Phelps, seconded by Bettemae Russell to approve personnel item 8.9. Vote 5 to 0. Motion Carried.*

8.10 Assistant Director of Facilities II Agreement - approval of the agreement for Jerry Bishop to the position of Assistant Director of Facilities II for the 2025-2026 school year. The Superintendent of Schools is authorized to sign same.

*Motion by Donna Doody, seconded by Cheryl Wayne to approve personnel item 8.10. Vote 5 to 0. Motion Carried.*

8.11 Cook Manager Agreement - approval of the agreement for Mark Guccardi to the position of Cook Manager for the 2025-2026 school year and the Superintendent of Schools is authorized to sign the same.

*Motion by Cheryl Wayne, seconded by Donna Doody to approve personnel item 8.11. Vote 5 to 0. Motion Carried.*

8.12 Head Mechanic Agreement - approval of the agreement for Gregory Brewer to the position of Head Mechanic for the 2025-2026 school year. The Superintendent of Schools is authorized to sign same.

*Motion by Cheryl Wayne, seconded by Donna Doody to approve personnel item 8.12. Vote 5 to 0. Motion Carried.*

8.13 Communication Specialist Agreement - approval of the agreement for Sherry Huggins to the position of Communication Specialist for the 2025-2026 school year. The Superintendent of Schools is authorized to sign same.

*Motion by Donna Doody, seconded by Cheryl Wayne to approve personnel item 8.13 . Vote 5 to 0. Motion Carried.*

8.14 Confidential Secretary to the Superintendent/District Clerk Agreement - approval of the agreement for Jeanette Neadom to the position of Confidential Secretary to the Superintendent/District Clerk for the 2025-2026 school year. The Superintendent of Schools is authorized to sign same.

*Motion by Bettemae Russell, seconded by Donna Doody to approve personnel item 8.14. Vote 5 to 0. Motion Carried.*

8.15 Local Area Network Technical Support Specialist Agreement - approval of the agreement for Doug Fisch to the position of Local Area Network Technical Support Specialist for the 2025-2026 school year. The Superintendent of Schools is authorized to sign same.

*Motion by Donna Doody, seconded by Cheryl Wayne to approve personnel item 8.15. Vote 5 to 0. Motion Carried.*

8.16 Payroll Coordinator Agreement - approval of the agreement for Carol Beck to the position of Payroll Coordinator for the 2025-2026 school year. The Superintendent of Schools is authorized to sign same.

*Motion by Jeffrey Phelps, seconded by Donna Doody to approve personnel item 8.16. Vote 4 to 1. Motion Carried.*

8.17 School District Treasurer/Extra Classroom Agreement - approval of the agreement for Timothy Lynch to the position of School District Treasurer/Extra Classroom for the 2025-2026 school year. The Superintendent of Schools is authorized to sign same.

*Motion by Jeffrey Phelps, seconded by Donna Doody to approve personnel item 8.17. Vote 4 to 1. Motion Carried.*

8.18 Summer Bus Drivers, Monitors and Transportation Substitutes - approval of the summer bus drivers, bus aides and transportation substitutes as presented.

*Motion by Donna Doody, seconded by Cheryl Wayne to approve personnel item 8.18. Vote 5 to 0. Motion Carried.*

8.19 Resignation of Cook - acceptance of the resignation of Sherry Wintermute from the position of Cook effective June 25, 2025.

*Motion by Bettemae Russell, seconded by Donna Doody to approve personnel item 8.19. Vote 5 to 0. Motion Carried.*

8.20 Substitutes - approval of substitutes as presented.

- **Substitute Summer Cleaners** (effective July 1 through August 31, 2025)
  - Lisa Bollinger
  - Billi Brush
  - Caitlin Buglione
  - Desirea Hemingway
  - Michael Lee
  - Gina McNair
  - John (Mike) Moltion
  - Patrick Murphy (groundskeeper)
- **Substitute Bus Aide**
  - Sherry Wintermute effective June 18, 2025
  - Anna Martin **pending fingerprint clearance**

*Motion by Cheryl Wayne, seconded by Donna Doody to approve personnel item 8.20. Vote 5 to 0. Motion Carried.*

8.21 Account Clerk/Census Coordinator Agreement - approval of the agreement for Jamie Wortley to the position of Account Clerk/Census Coordinator for the 2025-2026 school year. The Superintendent of Schools is authorized to sign same.

*Motion by Jeffrey Phelps, seconded by Cheryl Wayne to approve personnel item 8.21. One abstention, Edward Wortley. Vote 4 to 0. Motion Carried.*

### **13. Adjournment**

13.1 Adjourn Meeting - Motion by Cheryl Wayne, seconded by Bettemae Russell to adjourn the meeting. Vote 5 to 0. Motion Carried. Time: 9:37 p.m.

  
 Jeanette Neadom, District Clerk

Draft Minutes: 6/23/2025

Scheduled for BOE Review: 7/2/2025

BOE Approval: 7/2/2025