

Regular Meeting (Tuesday, September 16, 2025)

Tully Central School District
Board of Education
Tully Junior-Senior High School
Library, 6:00 P.M.

MEMBERS PRESENT

Edward Wortley, President
Bettemae Russell, Vice President
Shannon Brown, Member
Donna Doody, Member
Scott Haynes, Member
Jeffrey Phelps, Member
Cheryl Wayne, Member

ADMINISTRATION PRESENT

Todd Freeman, Interim Superintendent
Ed Kupiec, Elementary Principal
Mike O'Brien, Jr./Sr. High Principal
Adam O'Neill, Director of Student Support Svcs.
Paul Schiener, Director of Instructional Support Svcs.
Kevin Sommer, School Business Administrator

OTHERS

Jeanette Neadom, District Clerk

1. Call Meeting to Order - Meeting was called to order by Edward Wortley at 6:00 p.m.

1.1 Pledge of Allegiance

1.2 Approve Agenda - Motion by Jeffrey Phelps, seconded by Donna Doody to approve the agenda as presented. Vote 7 to 0. Motion Carried.

2. Minutes

2.1 Approve Minutes of Previous Meeting - Motion by Jeffrey Phelps, seconded by Bettemae Russell to approve the August 19, 2025 minutes as presented. Vote 7 to 0. Motion Carried.

3. Recognitions

3.1 Student and Staff Recognitions - Welcomed new staff that were present.

4. Visitors

4.1 Visitors are recognized and welcomed - No Visitors

5. Presentations and Items for Discussion

5.1 Four Year Fiscal Outlook - Kevin Sommer presented the four year fiscal outlook and answered questions.

5.2 Superintendent's Report

- JSBS - New activities are being developed; Bottle & Cans Return Shack needs additional space to neaten up the area; Course selection process has begun, over 66 selections; Activity Fair soon, Sr. parking spot painting; late and early arrival procedures being considered.
- ES - Universal screenings have begun; Working on fine tuning arrival & dismissal process; Next Friday PTO sponsoring movie night due to popularity; Attendance has been up this year; School breakfast and lunch program is at an all time high.
- Paul Schiener - Not much to add except referrals are low so great start to the year.
- Adam O'Neill - Parents request more local services and learning staying in the district; working on support standards and options.
- Superintendent - Lots of talk of regionalization; addressing various concerns but otherwise year is starting out nicely.

5.3 Board of Education President's Report - Over 21 applicants for Superintendent; BOE has begun the interviewing process, NYSSBA Voting Delegate - Jeff Phelps volunteered.

5.4 Committee Reports

- Finance & Audit Committee Minutes - August 19, 2025
- Policy Committee Minutes - September 9, 2025 - comment that students preferred last year's cell phone policy but are following revised policy so far this year.

6. Financial Items

6.1 Financial Reports - approval of the July and August 2025 financial reports as presented.

6.2 Claims - approval of the July and August 2025 claims/payments as presented.

6.3 Budget Transfers - approval of the budget transfers as presented.

Motion by Jeffrey Phelps, seconded by Donna Doody to approve financial items 6.1 through 6.3 by consent. Vote 7 to 0. Motion Carried.

7. Policies

7.1 Policies for First and Second Reading - None

8. Personnel

8.1 Resignation of Teaching Assistant - acceptance of the resignation of Brenda Berry from the position of Teaching Assistant retroactively effective August 19, 2025.

8.2 Appointment of Food Service Helper - appointment of Jenny Wheeler to the labor class Cortland County Civil Service position of Food Service Helper retroactively effective August 28, 2025 with a 52-week probationary period. This appointment is in accordance with the terms of the current Collective Bargaining Agreement between the Tully Central School District and Teamsters Local Union 317.

8.3 Appointment of Bus Driver Trainee - appointment of Laura Cushing to the non-competitive class Cortland County civil service position of provisional Bus Driver Trainee with an anticipated start date of September 17, 2025, with an anticipated end date of December 5, 2025. This is a temporary 12 week position. This appointment is in accordance with the terms of the current Collective Bargaining Agreement between the Tully Central School District and Teamsters Local Union 317.

8.4 Resignation of Registered Professional Nurse - acceptance of the resignation of Sierra Haas from the position of Registered Professional Nurse effective September 26, 2025.

8.5 Resignation of Custodian - acceptance of the resignation of Burdette Hurd from the position of Custodian retroactively effective August 29, 2025.

8.6 Resignation of Library Aide - acceptance of the resignation of Amy Chawgo from the position as Library Aide retroactively effective September 8, 2025.

8.7 Revised TES Co-Curricular Personnel Recommendations (Dept. Chair/Mentors) - approval of the revised TES Department Chairperson(s) and New Teacher Mentors appointments for the 2025-2026 school year as presented.

8.8 Substitutes - approval of the additional substitute(s) list as presented.

Substitute Certified Teacher

Kristin Dugan effective September 17, 2025

Substitute Certified Teaching Assistant

Kristin Dugan effective September 17, 2025

Substitute Clerical

Kristin Dugan effective September 17, 2025

8.9 LATE ITEM: Appointment of Teaching Assistant - Library - appointment of Traci Schuster to the position of Teaching Assistant with an effective date of September 17, 2025, with a four year probationary appointment and an anticipated tenure date of September 17, 2029. This appointment is in accordance with the terms of the current Tully Teachers' Association Agreement.

Motion by Cheryl Wayne, seconded by Jeffrey Phelps to approve personnel items 8.1 through 8.9 by consent. Vote 7 to 0. Motion Carried.

8.10 Appointment of Teaching Assistant - appointment of Allison Dingman to the position of Teaching Assistant with an effective date of September 17, 2025, with a four year probationary appointment and an anticipated tenure date of September 17, 2029. This appointment is in accordance with the terms of the current Tully Teachers' Association Agreement.

Motion by Donna Doody, seconded by Jeffrey Phelps to approve personnel item 8.10. Vote 6 to 0, one (1) abstention - Cheryl Wayne. Motion Carried.

9. New Business

9.1 SEQRA Resolution Type II - approval of the attached resolution determining that the action to undertake Capital Improvement Activities is a Type II Action and not subject to further review. The Interim Superintendent of Schools is authorized to sign same.

9.2 2025 Capital Improvement Project Bond Resolution - approval of the attached resolution for the authorization of a 2025 Capital Improvement Project.

9.3 Capital Improvement Project Vote - December 11, 2025 - approval of the attached notice of a special school district meeting of the voters of the Tully Central School District to be held on December 11, 2025 from 7:00 A.M. to 8:00 P.M. for a Capital Improvement Project consisting of various infrastructure upgrades as outlined in attached notice. The proposition language to be placed on the ballot is included in the attachment.

9.4 Appointment of Election Inspectors - appointment of Election Inspectors for the 2025 Capital Improvement Project Vote being held on December 11, 2025.

9.5 Emergency Response Plan - AED Annex - approval of the building level Emergency Response Plan - AED Annex for the 2025-2026 school year.

9.6 Intermunicipal Agreement with Cortland Enlarged City School District - approval of the Intermunicipal Agreement between Cortland Enlarged City School District and Tully Central School District effective retroactively to September 10, 2025 through June 30, 2026 and the Interim Superintendent of Schools is authorized to sign same.

9.7 Finance and Audit Committee Charter - approval of the Audit Committee Charter as presented.

9.8 Approval of JSHS Overnight Fieldtrip-Teen Institute Conference - approval of JSHS Teen Institute Conference 2025 overnight field trip as presented.

9.9 Approval of JSHS Overnight Fieldtrip-Wilson Basketball Trip - approval of JSHS Wilson Basketball overnight field trip as presented.

9.10 CSE Recommendations-None

9.11 Volunteers - approval of additional volunteers as presented.

Brian Austin
Corey Austin
Lynsie Beilman
Jason Burke
Casandra Bush
Tess Daly
Samantha Edinger
Haley Fedor
America Fitzpatrick
Hannah Fitzpatrick
David Hammack
Frederick Harrington
Katie Jerome
Steve Jerome
Samantha Manning
Alexis Martin
Jacqueline Piazza
Taryn Quinlan
Luis Salvador
Lindsay Scheuer
Lindsey Wilcox

Motion by Jeffrey Phelps, seconded by Scott Haynes to approve new business items 9.1 through 9.11 by consent. Vote 7 to 0. Motion Carried.

10. Meetings and Dates

10.1 Upcoming meetings and dates

- Wednesday, September 17 - Facilities Committee, Virtual, 3:00 p.m.
- Tuesday, September 23 - TES Picture Day
- Wednesday, September 24 - JSHS Picture Day
- Thursday, September 25 - Health & Safety Committee, 3:00 p.m.
- Friday, September 26 - Fall Pep Rally, JSHS, 1:30 p.m.
- Friday, September 26 - Homecoming
- Saturday, September 27 - SH Semi-Formal, 7:00 p.m.
- Tuesday, October 7 - Policy Committee, 8:15 a.m.

- Friday, October 10 - Superintendent Conference Day
- Monday, October 13 - School Closed/Columbus Day Holiday
- Wednesday, October 15 - Wellness Committee, 3:00 p.m.
- Tuesday, October 21 - Finance & Audit Committee, 5:00 p.m.
- Tuesday, October 21 - BOE Meeting, 6:00 p.m.

11. Public Comments- NONE

12. Executive Session

12.1 Proposed Executive Session - Motion by Cheryl Wayne, seconded by Jeffrey Phelps to adjourn into executive session to discuss negotiations. Vote 7 to 0. Motion Carried. Time: 7:20 p.m.

12.2 Return from Executive Session - Motion by Jeffrey Phelps, seconded by Shannon Brown to return to open session. Vote 7 to 0. Motion Carried. Time: 8:40 p.m.

13. Adjournment

13.1 Adjourn Meeting - Motion by Jeffrey Phelps, seconded by Donna Doody to adjourn the meeting. Vote 7 to 0. Motion Carried. Time: 8:40 p.m.


Jeanette Neadom, District Clerk

Draft Minutes: 9/19/2025

Scheduled for BOE Review: 10/21/2025

BOE Approval: 10/21/2025