

Regular Meeting (Tuesday, July 9, 2024)

Tully Central School District
Board of Education
Tully Junior-Senior High School
Library, 6:00 P.M.

MEMBERS PRESENT

Ryan Chatfield, Vice President
Donna Doody, Member
Jessica McAnaney, Member
Jeffrey Phelps, Member
Bettemae Russell, Member
Cheryl Wayne, Member
Edward Wortley, President

ADMINISTRATION PRESENT

Darcy Woodcock, Superintendent
Kevin Sommer, School Business Administrator
Cristy Bobbett, Director of Student Support Svcs.
Ed Kupiec, Elementary Principal
Mike O'Brien, JSBS Principal
Paul Schiener, Director of Instructional Support Svcs.

OTHERS PRESENT

Jeanette Neadom, District Clerk

1. Public Hearing

1.1 Public Hearing - District Wide Safety Plans - Dr. Woodcock shared a presentation on the District Wide Safety Plans. Public hearing will be open for 30 days for feedback and will be on the agenda for vote in August.

1.2 Approve Agenda - Motion by Cheryl Wayne, seconded by Ryan Chatfield to approve the agenda as presented. Vote 7 to 0. Motion Carried.

2. Minutes

2.1 Approve Minutes of Previous Meeting - Motion by Cheryl Wayne, seconded by Bettemae Russell to approve the June 11, 2024 minutes as presented.

3. Visitors

3.1 Visitors are recognized and welcomed - Art Rienhardt, Sandra Mulondo, Jill Northrup and Jean Reed. Ms. Reed shared recent farming tragedies. Edward Wortley, BOE President, asked for a moment of silence.

4. Presentations and Items for Discussion

4.1 Superintendent's Report

- In September, 2024 hoping to add on an alternate Student Ex Officio Member
- Discussing the procedure for Staff Exit Interviews at next Admin Cabinet Meeting
- Capital Project for Tank and Bus Garage is moving forward and hope to begin on or about August 12, 2024

4.2 Board of Education President's Report - BOE Retreat will be August 13, 2024. The time and place to be determined.

4.3 Committee Reports - no additions or updates to minutes.

- Audit Committee Minutes - June 11, 2024

5. Financial Items

5.1 Financial Reports - Approval of the May 2024 financial reports as presented.

5.2 Claims - Approval of the May 2024 claims/payments as presented.

5.3 Budget Transfers - There are no budget transfers to report at this time.

Motion by Cheryl Wayne, seconded by Ryan Chatfield to approve financial items 5.1 through 5.3 by consent. Vote 7 to 0. Motion Carried.

6. Policies

6.1 Policies for First Reading

- 3160: Charter School - Motion by Ryan Chatfield, seconded by Jessica McAnaney to approve policy 3160 for first reading. Vote 7 to 0. Motion Carried.
- 5673: Employee Personal Identifying Information (new; no marked version) - Motion by Ryan Chatfield, seconded by Cheryl Wayne to approve policy 5673 for first reading. Vote 7 to 0. Motion Carried.
- 6460: Jury Duty - to be abolished - Motion by Jessica McAnaney, seconded by Ryan Chatfield to abolish 6460 for first reading. Vote 7 to 0. Motion Carried.
- 6510: Health Insurance - to be abolished - Motion by Jessica McAnaney, seconded by Ryan Chatfield to abolish 6510 for first reading. Vote 7 to 0. Motion Carried.
- 6520: Workers' Compensation - to be abolished - Motion by Jeffrey Phelps, seconded by Ryan Chatfield to abolish 6520 for first reading. Vote 7 to 0. Motion Carried.

6.2 Policies for Second Reading

- 5140 Administration of the Budget - Motion by Bettemae Russell, seconded by Jeffrey Phelps to approve and adopt policy 5140 for second reading. Vote 7 to 0. Motion Carried.
- 5330 Budget Transfers (abolishment; covered in policy 5140) - Motion by Jessica McAnaney, seconded by Cheryl Wayne to adopt the abolishment of policy 5330 for second reading. Vote 7 to 0. Motion Carried.
- 6440 Negotiations (abolishment; procedure not policy; outdated) - Motion by Cheryl Wayne, seconded by Bettemae Russell to adopt the abolishment of policy 6440 for second reading. Vote 7 to 0. Motion Carried.
- 7440 Student Voter Registration and Pre-Registration - **CORRECTIONS - POLICY #7441** - Motion by Jeffrey Phelps, seconded by Ryan Chatfield to approve and adopt policy **7441** for second reading. Vote 7 to 0. Motion Carried.

7. Personnel

7.1 Appointment of Agriculture Teacher - Appointment of Jade Atherton to the part-time (.5) position of Agriculture Teacher with an effective date of August 29, 2024. Ms. Atherton has a bachelors degree in Agricultural Sciences from Cornell University.

7.2 Appointment of Music Teacher - Appointment of Allison Pasco to the position of part-time (.5) Music Teacher with an effective date of August 29, 2024. Ms. Pasco has a Masters Degree from Syracuse University in Orchestral Conducting and Music Education.

7.3 Appointment of Contract Bus Driver - Appointment of Timothy Mowers to the non-competitive class position of probationary Contract Bus Driver with an effective date of August 29, 2024, with a 52 week probationary period. This appointment is per the terms of the Collective Bargaining Agreement between the Tully Central School District and Teamsters Local Union 317 from July 1, 2022 through June 30, 2025.

7.4 Appointment of Bus Aide - Appointment of Gina McNair to the labor class Cortland County civil service position of probationary Bus Aide effective August 29, 2024, with a 52 week probationary period. This appointment is per the terms of the Collective Bargaining Agreement between the Tully Central School District and Teamsters Local Union 317 from July 1, 2022 - June 30, 2025.

7.5 Appointment of Summer Cleaner - Appointment of Lorenzo Garafolo to the position of summer cleaner effective retroactively to July 1, 2024 with an end date of August 31, 2024.

7.6 Approval for Summer Curriculum Hours/Orientations - Approval for summer curriculum hours/orientations per the terms of the current Tully Teachers' Association Agreement.

- Jade Atherton, Agriculture Teacher
- Terri Clarke, Special Education Teacher
- Kristina Mullahy, Long Term Special Education Teacher
- Allison Pasco, Music Teacher
- Pamela Stano, Spanish Teacher
- TBD, Music Teacher

7.7 Status Change of School District Treasurer - Approval of the status change of Timothy Lynch to the position of permanent School District Treasurer with an effective date of June 29, 2024 due to the successful completion of the probationary period. This appointment is per the terms of the current School District Treasurer Agreement.

7.8 Status Change of Custodian - Approval of the status change of Michael D. Smith to the position of permanent Custodian with an effective date of August 5, 2024 due to the successful completion of the probationary period. This appointment is per the terms of the current Teamsters Local Union 317 Agreement.

7.9 Status Change of Custodian - Approval of the status change of Paul Brame to the position of permanent Custodian with an effective date of August 12, 2024 due to the successful completion of the probationary period. This appointment is per the terms of the current Teamsters Local Union 317 Agreement.

7.10 Status Change of Contract Bus Driver - Approval of the status change of Tarah Kadlubowski to the position of permanent Contract Bus Driver with an effective date of August 29, 2024 due to the successful completion of the probationary period. This appointment is per the terms of the current Teamsters Local Union 317 Agreement.

7.11 Status Change of Contract Bus Driver - Approval of the status change of Jenny Wheeler to the position of permanent Contract Bus Driver with an effective date of August 28, 2024 due to the successful completion of the probationary period. This appointment is per the terms of the current Teamsters Local Union 317 Agreement.

7.12 Status Change of Bus Aide - Approval of the status change of Desirea Hemingway to the position of permanent Bus Aide with an effective date of August 28, 2024 due to the successful completion of the probationary period. This appointment is per the terms of the current Teamsters Local Union 317 Agreement.

7.13 Resignation of Physical Education Teacher - Acceptance of the resignation from David Charles from the position of Physical Education Teacher effective August 28, 2024.

7.14 Retirement of AIS Teacher - Acceptance of the resignation due to retirement of Jacklyn Vassallo from the position of AIS Teacher effective January 17, 2025.

7.15 Resignation of Teaching Assistant - Acceptance of the resignation of Carly Fowler from the position of Teaching Assistant effective August 28, 2024.

7.16 Resignation of Teaching Assistant - Acceptance of the resignation of Lauren Buff from the position of Teaching Assistant effective July 1, 2024.

7.17 Resignation of Library Aide - Acceptance of the resignation due to retirement from Melanie Campbell from the position as Library Aide effective August 30, 2024.

Motion by Jessica McAnaney, seconded by Jeffrey Phelps to approve personnel items 7.1 through 7.17 by consent. Vote 7 to 0. Motion Carried.

8. New Business

8.1 Approval of BOE Volunteers - Approval of each member of the Board of Education for the 2024-2025 school year to act as volunteers for all related district activities.

8.2 OCM BOCES Initial AS-7 Contract - Approval of the Initial AS-7 OCM BOCES Contract for the 2024-25 school year as presented.

8.3 Bid Award for Bus Lease Financing - Approval of the bus lease to the lowest most responsible bidder, per legal review and authorizes the School Business Administrator to proceed with the lease process as presented

8.4 Business Office Operations Study - Approval of the Business Office Operations Study as presented.

8.5 Approval of JSHS Overnight Fieldtrips - Approval of JSHS FFA - Convention and Teen Institute overnight field trips as presented.

8.6 TES Library Books Surplus - Approval of the surplus of TES library books as listed on the attachment(s) and the School District is authorized to sell, donate or dispose of the books as it may deem fit, consistent with applicable law.

8.7 TES Keyboard (s) Surplus - Approval of the surplus of TES Keyboard(s) and related items as listed on the attachment(s) and the School District is authorized to sell, donate or dispose of the books as it may deem fit, consistent with applicable law.

8.8 CSE Recommendations - Approval of CSE recommendations as presented.

Motion by Cheryl Wayne, seconded by Jessica McAnaney to approve new business items 8.1 through 8.8 by consent. Vote 7 to 0. Motion Carried.

9. Meetings and Dates

9.1 Upcoming meetings and dates - **BOE Members agreed to schedule the BOE Retreat for August 13, 2024. Time and place to be determined.**

- Tuesday, August 20 - Audit Committee Meeting, 4:30 p.m.
- Tuesday, August 20 - BOE Meeting, 6:00 p.m.

10. Public Comments

10.1 Public Comments - Discussions ensued regarding regionalization.

11. Executive Session

11.1 Proposed Executive Session - Motion by Jeffrey Phelps, seconded by Cheryl Wayne to adjourn into executive session to discuss legal updates. Vote 7 to 0. Motion Carried. Time: 7:24 p.m.

11.2 Return from Executive Session - Motion by Jessica McAnaney, seconded by Cheryl Wayne to return to open session. Vote 7 to 0. Motion Carried. Time: 7:49 p.m.

Recommended Action: Superintendent recommends the Board return to open session.

11.3 Possible Action from Executive Session

12. Adjournment

12.1 Adjourn Meeting - Motion by Donna Doody, seconded by Bettemae Russell to adjourn the meeting. Vote 7 to 0. Motion Carried. Time: 7:49 p.m.

Jeanette Neadom
Jeanette Neadom, District Clerk

Draft Minutes: 07/15/2024
Scheduled for BOE Review: 08/20/2024
BOE Approved: 08/20/2024