



Tully Central School District

Education Today for Tomorrow's Challenges

Support Staff Employment Application

Date of Application: _____

1. Personal Information

Name _____
Last First Middle

Physical Mailing Address _____ Phone () _____
 _____ Zip _____

Date Available to Start _____

Name of nearest Relative or Neighbor _____ Phone No. () _____

Social Security Number _____ - _____ - _____ Are you a U.S. Citizen? Yes No

Have you ever been convicted of a crime? Yes No **If yes, explain**

Have you been fingerprinted pursuant to Part 87 of the Regulations of the Commissioner of Education (Criminal/History Record Check for Prospective School Employees & Applicants for Certification)? Yes No

2. Type of Position Applying For (Please X):

<u>FULL-TIME POSITION</u>	<u>PART-TIME</u>	<u>SUBSTITUTE</u>
<input type="checkbox"/> Building Maintenance Worker	<input type="checkbox"/> Bus Driver	<input type="checkbox"/> Substitute Bus Driver
<input type="checkbox"/> Bus Driver/Garage Attendant	<input type="checkbox"/> Bus Monitor	<input type="checkbox"/> Substitute Bus Monitor
<input type="checkbox"/> Clerical	<input type="checkbox"/> Food Service Worker	<input type="checkbox"/> Substitute Clerical
<input type="checkbox"/> Custodian	<input type="checkbox"/> Other	<input type="checkbox"/> Substitute Custodian
<input type="checkbox"/> Groundskeeper		<input type="checkbox"/> Substitute Nurse
<input type="checkbox"/> Head Custodian		
<input type="checkbox"/> Mechanic		
<input type="checkbox"/> School Nurse		
<input type="checkbox"/> Other _____		

3. Education/Training:

High School(s) attended: _____

Grade completed: _____

Grade completed: _____

College(s) attended: _____

Years attended: _____

Years attended: _____

Technical/Business School: _____

Other training (please describe): _____

List any degree, special licenses or certifications: _____

4. General Information

1) List any impairment, physical, mental or medical, which might interfere with your ability to perform the job(s) for which you are applying:

2) Have you ever been convicted of any misdemeanor or felony crime? If yes, give details: _____

3) Number of days absent from work due to illness during the past three (3) years? _____

5. Clerical/Office Applicants Only:

1) Can you type? Yes No

Words per minute: _____

2) Have you worked with computers? Yes No

3) List any word processing or database software you have worked with: _____

4) List other office/clerical skills you have: _____

6. Bus Driver/Monitor Applicants Only

- 1) Are you at least 21 years of age? Yes No
- 2) Do you have a valid New York State driver's license: Yes No
- 3) Do you currently possess a CDL license? Yes No
- 4) Have you ever driven a school bus or similar type bus? Yes No
- 5) Have you had an accident while driving during the past five (5) years that resulted in injuries? Yes No
- 6) Have you been convicted of a moving violation in the past five (5) years? Yes No
- 7) Have you ever been convicted of a DUI, DWI or DWAI? Yes No
- 8) Have you ever been convicted of any misdemeanor or felony? Yes No

If yes, please describe: _____

- 9) Have you ever attended a bus driver training course? Yes No
- 10) Have you every had your license suspended or revoked? Yes No

If yes, please describe: _____

- 11) List your Motorist Identification Number: _____
- 12) Number of years driving automobiles: _____
- 13) Number of years driving a bus: _____
- 14) Would you be willing to be trained by our staff to obtain your Bus Driver License? _____
- 15) Are you interested in becoming a Bus Monitor? Yes No

7. Employment History: (List most recent position first)

Dates Employed	Employer's Name & Address	Specific Nature of Position	Reason For Leaving

8. References: (Please list 3 references that are not relatives)

Name	Address	Phone Number	Relationship

9. Application's Statement

Give any additional information which you might think be of value in considering you for a position.

I certify that all statements made by me on this application are true and complete. I understand that any false or misleading statements made by me will be considered justification for disqualification of my application or termination of employment.

Applicant's Signature

Date

Please return completed application to:

Tully Central School District
Business Office
20 State Street
Tully, NY 13159
An Equal Opportunity Employer